

**CITY OF LE CENTER
REGULAR COUNCIL MEETING
TUESDAY, MAY 14, 2024 – 7:00 PM
10 W. TYRONE ST. LE CENTER, MN 56057**

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

4. PUBLIC HEARINGS

A) None

5. CONSENT AGENDA

All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.

A) Approval of Minutes from the Regular Council Meeting held on April 9, 2024

B) Approval of Claims to be Paid

C) Accept the Resignation from Walter “Wally” Blaschko

D) Approval of “Kick off to Summer” Special Event Permit from the Le Center Chamber of Commerce

6. PUBLIC COMMENT (3 min. time limit)

Petitions, Requests, Comments, or Communications from the General Public

7. PRESENTATIONS

A) 2023 Audit Presentation by ABDO

B) Compensation Study Presentation by Minnesota Valley Council of Government

8. OLD BUSINESS

A) None

9. NEW BUSINESS

A) Approval of Resolution No. 2024M A Resolution Authorizing Acceptance of a Grant from the Minnesota Department of Health

B) 1st Reading of Ordinance 2024-2 An Ordinance Granting a Franchise Agreement with Midcontinent Communications

C) Approval on Establishing a Facebook Page for the City of Le Center

D) Approval of Social Media Policy

10. REPORTS OF DEPARTMENTS & ORGANIZATIONS

- A) Planning & Zoning Report – Corey Block
- B) Liquor Store Report – Rebecca Vikla
- C) Police Report – Mitch Overn
- D) Public Works Report – Dan Steinborn
- E) Administrators Report – Dan Evans
- F) Le Sueur Co. Commissioner Updates – Dave Preisler
- G) Le Sueur Co. Fair Board – Nancy Stauff

11. OTHER BUSINESS

- A) Council Reports
- B) Open House for the MnDOT Hwy 99 Project at City Hall on May 28th from 4:30 p.m. to 6:30 p.m.
- C) Reminder for Council Members to Submit any Additional Meetings Attended

12. ADJOURNMENT

**CITY OF LE CENTER
REGULAR COUNCIL MEETING
TUESDAY, APRIL 9, 2024 – 7:00 PM
10 W. TYRONE ST. LE CENTER, MN 56057**

*** MINUTES ***

1. CALL TO ORDER

Present: Mayor Christian Harmeyer, Council Members Antonio Ruiz-Mendez, Dan Steffen, Nathan Hintz, Collin Scott

Absent: None

Staff Present: Deputy Clerk Deb Kopet, Public Works Superintendent Dan Steinborn, Police Chief Mitch Overn, Liquor Store Manager Becky Vikla

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

Motion by Steffen, seconded by Hintz to approve the agenda as distributed. All in favor, motion carried.

4. PUBLIC HEARING

A) None

5. CONSENT AGENDA

Motion by Scott, seconded by Ruiz-Mendez to approve the consent agenda items list below. All in favor, motion carried.

A) Approval of Minutes from the Regular Council Meeting held on March 12, 2024

B) Approval of Claims to be Paid

C) Approve 2024 Liquor & Beer License Renewals

D) Approval of Special Event Permit – Vigilant Guardians VMC Grand Opening April 27, 2024

E) Approval of Special Event Permit – Vigilant Guardians VMC to Host Motorcycle Run on June 29, 2024

F) Approval of Special Event Permit – Farmers Market April 18, 19 and 20, 2024

6. PUBLIC COMMENT

A) None

7. PRESENTATIONS

A) Darian Hunt with House of Insurance presented the annual League of Minnesota Cities Insurance Trust program. Hunt indicated that the Package Policy which includes property, liability, and auto saw an overall decrease of \$661.00 compared to the prior year. Hunt stated that the Worker's Compensation policy had an increase of \$7,837 compared to the

previous year. A total of 1.5 million in property valuations has been added to the policy this cycle. Motion by Scott, seconded by Ruiz-Mendez to waive the monetary limits on municipal tort liability. All in favor, motion carried.

8. OLD BUSINESS

- A) Motion by Steffen, seconded by Hintz to approve Resolution No. 2024H a resolution to approve the relocation of the police department to a city owned building at 200 East Bowler Street. All in favor, motion carried.
- B) Motion by Scott, seconded by Ruiz-Mendez to approve Resolution No. 2024I a Resolution to adopt a new city logo and approval of two logo designs for different applications. All in favor, motion carried.
- C) Motion by Hintz, seconded by Scott to approve Resolution No. 2024J a Resolution to approve the purchase of network services, surveillance system and phone system. All in favor, motion carried.
- D) Harmeyer read the new refuse and recycling procedures. New signage and a surveillance system is set to be installed at the refuse and recycling center in the coming weeks. Motion by Scott, seconded by Hintz to approve the refuse and recycling center procedures. All in favor, motion carried.

9. NEW BUSINESS

- A) Motion by Hintz, seconded by Scott to approve Resolution No. 2024K a Resolution to approve the chip sealing quote by Pearson Bros. All in favor, motion carried.
- B) Motion by Steffen, seconded by Scott to approve Resolution No. 2024L a Resolution supporting retention of city zoning authority. All in favor, motion carried.
- C) Motion by Hintz, seconded by Scott to approve an agreement between the City and Sand Creek EAP to implement an employee assistance program (EAP). All in favor, motion carried.
- D) Motion by Scott, seconded by Steffen to approve the engineer's preliminary cost estimate for Washington St. and Mill Ave. pavement improvements. All in favor, motion carried.

10. REPORTS OF OFFICERS, BOARDS, COMMITTEES, & DEPARTMENTS

- A) P & Z Report – Block indicted no report.
- B) Liquor Store Report - Vikla stated March 2024 sales were \$101,535. March 2023 sales were \$99,071 an increase of \$2,464. February gambling rent was \$6,613. Harmeyer commended Vikla for her involvement with the Fools in the Alley event that took place April 1st. BNG installed a new server so the POS system at the bar should be more reliable.

- C) Police Report – Overn provided the report on the police activities for the month of March. Calls / incidents handled 155, miles patrolled 2018, 9 arrests, call / incidents are down 32% from 2023. With the approval of the police department relocation and networking needs, Overn anticipates that the police station will be ready by June 1st.
- D) Public Works Report - Steinborn reported the following:
- Opening park bathrooms
 - Employee Tony Kortuem received his Class D wastewater operator license.
 - City wide clean up June 15th 8am to Noon
- E) Le Sueur Co. Commissioner Updates – Dave Preisler presented the following:
- White road lines are not going to be repainted this year because of the lack of plowing the roads this winter, estimated savings are between \$200,000 and \$225,000.
 - County made a request for Congressionally Directed Spending for a records management system and broadband. The House just passed 1 million in broadband and \$500,000 in records management. House Rep. Angie Graig has been carrying this bill for the County. Senator Amy Klobuchar recently visited the justice center and talked with staff on the importance of a reliable records management system.
 - The shorter block wall on the east and southeast side of the courthouse grounds will be removed and the dirt graded back and reseeded.
- F) Le Sueur Co. Fair Board – Nancy Stauff presented the following attractions at the County Fair this year:
- Carnaval
 - Petting zoo
 - Corn Feed
 - Draft horse show
 - Talent show
 - Rad Zoo
 - Big ideas trailer
 - Rib cook-off
 - Demo derby
 - Tractor truck pull
 - Car show
 - Rodeo
 - Various bands
 - Classic car show

11. OTHER BUSINESS

- A) Council Reports –
- Hintz indicated that Shane Bender the Co. Assessor gave a presentation to the Le Sueur County Officials Association and it was very informative.
 - Scott will be attending the LMC annual conference in Rochester this year.

12. ADJOURNMENT

There being no further business; Motion by Hintz, seconded by Scott, for Mayor Harmeyer to adjourn the meeting at 8:10 p.m. All in favor, motion carried.

Dan Evans, Administrator

CITY OF LE CENTER

Bills Report

DEPT Descr	Search Name	Check Nbr	Amount	Comments
101 General Fund				
	INTERNAL REVENUE SERVICE	000266	\$4,274.87	Pay # 7 F/W/H
	INTERNAL REVENUE SERVICE	000266	\$1,319.26	Pay # 7 Medicare
	INTERNAL REVENUE SERVICE	000266	\$3,683.60	Pay # 7 FICA
	INTERNAL REVENUE SERVICE	000267	\$4,101.11	Pay # 8 F/W/H
	INTERNAL REVENUE SERVICE	000267	\$1,284.56	Pay # 8 Medicare
	INTERNAL REVENUE SERVICE	000267	\$3,794.26	Pay # 8 FICA
	COMMISSIONER OF REVENUE-SWH	000264	\$3,995.39	S/W/H-Pay # 7 & 8
	PUBLIC EMPLOYEES RETIREMENT-GE	047436	\$16,437.09	Pay # 7-8 April
	METROPOLITAN LIFE INSURANCE	047406	\$1,235.66	Insurance
	MN TEAMSTERS LOCAL NO. 320	047452	\$166.48	Police union due
	DELTA DENTAL OF MINNESOTA	047397	\$102.40	Insurance
	BLUE CROSS	047459	\$20,784.57	Insurance
	MATRIX TRUST COMPANY	047404	\$200.00	457 Plan Pay #1
	MATRIX TRUST COMPANY	047404	\$200.00	457 Plant Pay # 3 & 4
	MATRIX TRUST COMPANY	047404	\$1,320.00	457 Plan Pay # 5-6-7-8
	MINNESOTA NCPERS LIFE INS	047451	\$16.00	Insurance
	FURTHER	000268	\$1,865.60	
			\$64,780.85	
Council	LEAGUE OF MINNESOTA CITIES	047449	\$275.00	Collin Scott-Conf.
41110 Council			\$275.00	
Administration	AMERICAN SOLUTIONS FOR BUS	047438	\$192.30	Envelopes
Administration	ALL AMERICAN PRESSURE WASHER MFG	047393	\$50.00	Vacuum Bags
Administration	RADERMACHERS	047411	\$98.36	Act # 44509
Administration	RADERMACHERS	047464	\$81.09	Supplies/ Act # 44509
Administration	DEBIT CARD	000269	\$36.49	Caseys-Park Meeting
Administration	Little Sugar Designs	047403	\$350.00	New Logo-City of Le Center
Administration	MN DEPT OF LABOR & INDUSTRY	047408	\$22.60	Qtr 1-2023
Administration	MN DEPT OF LABOR & INDUSTRY	047408	\$2,352.48	Qtr # 2-2023
Administration	MN DEPT OF LABOR & INDUSTRY	047408	\$316.00	QTR # 3 - 2023
Administration	MN DEPT OF LABOR & INDUSTRY	047408	\$55.00	Qtr # 4- 2023
Administration	MN DEPT OF LABOR & INDUSTRY	047408	\$96.50	Qtr # 1 - 2024
Administration	CHRISTIAN, KEOGH & MORAN	047439	\$420.00	Adm
Administration	METRO FIBER NET LLC	047405	\$148.07	#1685620 Admin.
Administration	QUADIENT FINANCE USA INC	047483	\$139.46	Postage
Administration	CENTERPOINT ENERGY	047395	\$358.04	utilities
Administration	CENTERPOINT ENERGY	047395	\$90.31	utilities
Administration	LE CENTER AMBULANCE COMM.	047385	\$1,000.00	Donation American Legion Post
Administration	PETTY CASH-GEN	047410	\$200.00	Retirement Gift-W. Blaschko
Administration	FURTHER	000270	\$10.00	HSA Admin Fees
Administration	LE SUEUR COUNTY TREASURER	047391	\$9.00	20.999.0020/City Hall,Parking Lot,Library
Administration	LE SUEUR COUNTY TREASURER	047391	\$9.00	20.999.0210/South Park/Pool
Administration	LE SUEUR COUNTY TREASURER	047391	\$9.00	20.999.0400/West Park
Administration	LE SUEUR COUNTY TREASURER	047391	\$9.00	20.999.0370/Wastewater Plant
Administration	LE SUEUR COUNTY TREASURER	047391	\$7,600.00	20.032.5000/80 Acre Ag Land
Administration	LE SUEUR COUNTY TREASURER	047391	\$3,778.00	20.029.4825/200 East Bowler Street
Administration	CINTAS CORPORATION #754	047371	\$18.11	Supplies
Administration	METRO SALES INCORPORATED	047379	\$236.86	RICHO Copier Lease
Administration	METRO SALES INCORPORATED	047425	\$281.75	Copier
Administration	MIDWEST BEST CLEANING	047450	\$85.00	Cleaning
Administration	CINTAS CORPORATION #754	047440	\$42.34	Supplies
Administration	CINTAS CORPORATION #754	047440	\$18.11	Supplies
Administration	MIDWEST BEST CLEANING	047407	\$85.00	Cleaning

DEPT Descr	Search Name	Check Nbr	Amount	Comments
Administration	CINTAS CORPORATION #754	047396	\$18.11	Supplies
Administration	MIKES WINDOW WASHING SERVICE	047430	\$66.00	Cleaning 4-29-24
41400 Administration			\$18,281.98	
Elections	RADERMACHERS	047411	\$99.89	Act # 44509
41410 Elections			\$99.89	
Police Department	LE SUEUR COUNTY SHERIFFS OFFIC	047424	\$382.26	Use of Force Training (6)
Police Department	STREICHER S	047434	\$150.00	Clothing Allowance-B. Peters
Police Department	AMOCO OIL COMPANY	047426	\$1,255.09	Fuel
Police Department	MIDWEST RADAR & EQUIPMENT	047392	\$82.00	Police
Police Department	YOUNGER GUNWORKS LLC	047469	\$609.99	Police
Police Department	Kelly Mittman	047376	\$437.50	Police training 12.5 hours
Police Department	CHRISTIAN, KEOGH & MORAN	047439	\$3,480.00	Police
Police Department	FRONTIER COMMUNICATIONS-GENERA	047423	\$100.90	Utilities
Police Department	METRO FIBER NET LLC	047405	\$52.74	#1685620 PD
Police Department	VERIZON WIRELESS	047487	\$70.02	Police
Police Department	AT & T MOBILITY	047458	\$91.69	Cell Phones
Police Department	A-1 Towing	047456	\$71.94	Police oil change
Police Department	A-1 Towing	047456	\$702.19	Tires
Police Department	MIDWEST BEST CLEANING	047450	\$35.00	Cleaning
Police Department	MIDWEST BEST CLEANING	047407	\$35.00	Cleaning
42123 Police Department			\$7,556.32	
Streets Department	AMOCO OIL COMPANY	047426	\$385.71	Fuel
Streets Department	LAURIES GARDEN CARE	047390	\$500.00	Plant-City Parks
Streets Department	LE CENTER HARDWARE HANK	047448	\$200.01	Supplies Act # 46
Streets Department	RADERMACHERS	047411	\$110.01	Act # 44509
Streets Department	QUADIEN FINANCE USA INC	047483	\$139.42	Postage
Streets Department	RADERMACHERS	047464	\$99.77	Supplies/ Act # 44509
Streets Department	WONDRA AUTOMOTIVE	047455	\$314.61	Supplies
Streets Department	MORSCHING S TREE SERVICE	047431	\$1,750.00	Tree Trimming
Streets Department	AT & T MOBILITY	047458	\$187.62	Cell Phones
Streets Department	METRO FIBER NET LLC	047405	\$135.48	#1685622 Streets
Streets Department	CENTERPOINT ENERGY	047395	\$260.95	utilities
Streets Department	SAFEASSURE CONSULTANTS INC	047465	\$4,573.28	Consulting
Streets Department	CINTAS CORPORATION #754	047386	\$128.24	Streets
Streets Department	CINTAS CORPORATION #754	047440	\$128.24	Supplies
Streets Department	CINTAS CORPORATION #754	047461	\$259.45	Streets
Streets Department	CINTAS CORPORATION #754	047396	\$138.30	Supplies
Streets Department	CINTAS CORPORATION #754	047396	-\$10.00	Supplies- Inv # 4179349775
Streets Department	SANTANDER BANK NA	047420	\$24,662.22	Sweeper Payment
43121 Streets Department			\$33,963.31	
Pool	HAWKINS, INC.	047445	\$1,536.10	Pool chemicals
Pool	CENTERPOINT ENERGY	047395	\$79.56	utilities
45124 Pool			\$1,615.66	
Parks	AMOCO OIL COMPANY	047426	\$12.89	Fuel
Parks	LAURIES GARDEN CARE	047447	\$238.00	Flowers/Maint.
Parks	LE CENTER HARDWARE HANK	047448	\$344.52	Supplies Act # 46
Parks	SANCO EQUIPMENT LLC	047466	\$395.00	Brushmover-rental/Parks
Parks	Southern Minnesota Flagpole	047383	\$476.00	West Park
Parks	FRONTIER COMMUNICATIONS-GENERA	047423	\$83.29	Utilities
45200 Parks			\$1,549.70	
Library	METRO FIBER NET LLC	047405	\$52.74	#1685620 Lib.
Library	MIDWEST BEST CLEANING	047450	\$55.00	Cleaning
Library	MIDWEST BEST CLEANING	047407	\$55.00	Cleaning
45501 Library			\$162.74	

DEPT Descr	Search Name	Check Nbr	Amount	Comments
101 General Fund			\$128,285.45	
211 ARPA				
General	EPA AUDIO VISUAL, INC	047398	\$13,076.26	Council Chambers
00000 General			\$13,076.26	
211 ARPA			\$13,076.26	
601 Water Fund				
Water Utilities	MINNESOTA REVENUE/SALES TAX	000265	\$668.00	Water-March
Water Utilities	HAWKINS, INC.	047389	\$3,868.48	Water Plant Chemicals
Water Utilities	HAWKINS, INC.	047374	\$30.00	Water
Water Utilities	GOPHER STATE ONE-CALL, INC.	047444	\$31.73	Locations
Water Utilities	UTILITY CONSULTANTS	047467	\$71.37	Testing
Water Utilities	QUADIENT FINANCE USA INC	047483	\$139.46	Postage
Water Utilities	CENTERPOINT ENERGY	047395	\$32.58	utilities
Water Utilities	CENTERPOINT ENERGY	047395	\$59.06	utilities
Water Utilities	FRONTIER COMMUNICATIONS-GENERA	047427	\$136.07	Water Plant
Water Utilities	SELY EXCAVATING, INC	047412	\$4,610.00	Water
Water Utilities	DWYER PLUMBING & HEATING-GENER	047442	\$430.20	Install air dryer unit water plant
Water Utilities	John Henry Foster	047463	\$2,524.00	Water Plant repair
49440 Water Utilities			\$12,600.95	
601 Water Fund			\$12,600.95	
602 Sewer Fund				
Sewer Utilities	LE SUEUR COUNTY PUBLIC HEALTH	047378	\$75.00	T. Kortuem- Hepatits Shot
Sewer Utilities	HAWKINS, INC.	047374	\$10.00	Plant
Sewer Utilities	HAWKINS, INC.	047401	\$8,454.06	Plant Chemicals
Sewer Utilities	HAWKINS, INC.	047462	\$1,336.90	Plant chemicals
Sewer Utilities	TIM MILLER ELECTRIC INC	047484	\$556.70	Plant air compressor
Sewer Utilities	GOPHER STATE ONE-CALL, INC.	047444	\$31.72	Locations
Sewer Utilities	BOLTON & MENK, INC.	047460	\$1,368.00	RAF Billing
Sewer Utilities	UTILITY CONSULTANTS	047467	\$867.44	Testing
Sewer Utilities	METRO FIBER NET LLC	047405	\$136.68	#1685621 Sewer
Sewer Utilities	QUADIENT FINANCE USA INC	047483	\$139.46	Postage
Sewer Utilities	WASTE MANAGEMENT OF SO MN	047468	\$228.68	Plant-dumpster
Sewer Utilities	CENTERPOINT ENERGY	047395	\$326.20	utilities
Sewer Utilities	DEBIT CARD	000271	\$188.24	Lester Building- 1 sheet steel Wastewater Pl
Sewer Utilities	ALDEN POOL & MUNICIPAL SUPPLY	047457	\$2,300.00	Plant- 900 Regulator with tubing/wrench
49450 Sewer Utilities			\$16,019.08	
602 Sewer Fund			\$16,019.08	
603 Refuse Fund				
Refuse	MINNESOTA REVENUE/SALES TAX	000265	\$1,195.00	Refuse-March
Refuse	EARL F. ANDERSEN & ASSOC	047373	\$120.00	Warning No Dumping Signs (2)
Refuse	K & R GRAPHICS	047446	\$435.00	Recycling Signs
Refuse	RADERMACHERS	047411	\$36.84	Act # 44509
Refuse	QUADIENT FINANCE USA INC	047483	\$139.46	Postage
Refuse	RADERMACHERS	047464	\$38.00	Supplies/ Act # 44509
43230 Refuse			\$1,964.30	
603 Refuse Fund			\$1,964.30	
609 Liquor Fund				
	MINNESOTA REVENUE/SALES TAX	000265	\$9,774.00	Liquor-March
			\$9,774.00	
Municipal Liquor Store	A.H. HERMEL	047437	\$211.86	Supplies

DEPT Descr	Search Name	Check Nbr	Amount	Comments
Municipal Liquor Store	RADERMACHERS	047411	\$243.97	Supplies-Act # 92059
Municipal Liquor Store	PEPSI COLA BOTTLING CO.	047474	\$267.07	Bar supplies
Municipal Liquor Store	RADERMACHERS	047486	\$331.09	Act # 92059 Mdse
Municipal Liquor Store	LE CENTER HARDWARE HANK	047448	\$321.93	Supplies Act # 154
Municipal Liquor Store	CINTAS CORPORATION #754	047440	\$423.06	Supplies
Municipal Liquor Store	PEPSI COLA BOTTLING CO.	047409	\$320.64	Supplies
Municipal Liquor Store	SCHWICKERTS TECTA AMERICA	047454	\$470.00	Repair toggle switch
Municipal Liquor Store	SCHWICKERTS TECTA AMERICA	047432	\$300.65	Repair backroom heater
Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047382	\$2,162.38	Liquor
Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047382	\$703.61	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047375	\$1,293.26	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047375	\$855.71	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047375	\$2,591.37	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047402	\$10.01	Liquor
Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047413	\$496.08	Liquor
Municipal Liquor Store	BREAKTHRU BEV MN WINE	047394	\$1,215.95	Liquor
Municipal Liquor Store	BREAKTHRU BEV MN WINE	047478	\$1,903.50	Liquor
Municipal Liquor Store	BREAKTHRU BEV MN WINE	047478	\$136.65	Liquor
Municipal Liquor Store	KINNEY CREEK BREWERY	047429	\$77.00	Liquor
Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047433	\$1,569.05	Liquor
Municipal Liquor Store	BREAKTHRU BEV MN WINE	047471	\$343.25	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047418	\$1,192.59	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047418	\$585.78	Liquor
Municipal Liquor Store	BREAKTHRU BEV MN WINE	047416	\$966.88	Liquor
Municipal Liquor Store	NEXT CHAPTER WINERY LLC	047419	\$337.50	Wine
Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047433	\$745.99	Liquor
Municipal Liquor Store	SOUTHERN GLAZERS OF MN	047433	\$3.10	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047428	\$237.91	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047428	\$1,041.83	Liquor
Municipal Liquor Store	JOHNSON BROTHERS WHOLESAL LIQ	047428	\$2,433.65	Liquor
Municipal Liquor Store	DAHLHEIMER BEVERAGE	047372	\$2,782.77	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	047372	\$1,599.30	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047384	\$3,184.25	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047384	\$55.40	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047384	-\$15.84	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047384	-\$165.28	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047384	\$77.10	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	047388	\$1,825.40	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047414	\$54.00	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	047480	\$1,726.35	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047476	\$10,107.80	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047476	-\$44.80	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047476	-\$56.38	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	047441	\$4,341.40	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	047417	\$1,217.55	Beer
Municipal Liquor Store	DAHLHEIMER BEVERAGE	047417	\$5,002.10	Beer
Municipal Liquor Store	BREAKTHRU BEV MN- BEER	047415	\$30.00	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047422	\$9,200.70	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047422	\$64.50	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047422	-\$72.88	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047422	\$64.00	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047435	\$59.50	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047435	-\$193.64	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047435	\$138.90	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047435	\$5,076.70	Beer

DEPT Descr	Search Name	Check Nbr	Amount	Comments
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047435	\$5,331.45	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047435	-\$30.00	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047435	\$5,704.00	Beer
Municipal Liquor Store	TOW DISTRIBUTING CORP.	047435	-\$444.20	Beer
Municipal Liquor Store	A.H. HERMEL	047437	\$2,028.23	Mdse
Municipal Liquor Store	A.H. HERMEL	047470	\$527.16	Mdse for resale
Municipal Liquor Store	FIRE HOUSE PIZZA	047481	\$101.00	Mdse for resale
Municipal Liquor Store	A.H. HERMEL	047477	\$860.94	supplies
Municipal Liquor Store	FIRE HOUSE PIZZA	047443	\$83.25	Mdse for resale
Municipal Liquor Store	GOLD MEDAL SNACKS	047400	\$221.30	Mdse for resale
Municipal Liquor Store	FIRE HOUSE PIZZA	047399	\$218.50	Mdse for resale
Municipal Liquor Store	The Home City Ice Company	047421	\$207.82	Mdse for resale
Municipal Liquor Store	LE CENTER FIRE RELIEF ASSOC	047377	\$300.00	Donation-Calendar Liquor Store
Municipal Liquor Store	CENTERPOINT ENERGY	047395	\$381.31	Utilities
Municipal Liquor Store	CITY OF LE CENTER GENERAL FUND	047479	\$261.08	Utility Bill
Municipal Liquor Store	MIDCONTINENT	047482	\$484.11	Utilities
Municipal Liquor Store	MIDWEST BEST CLEANING	047450	\$914.86	Cleaning
Municipal Liquor Store	MIDWEST BEST CLEANING	047407	\$914.86	Cleaning
Municipal Liquor Store	Matt McAllister	047473	\$300.00	Entertainment
Municipal Liquor Store	LE SUEUR COUNTY TREASURER	047391	\$55.29	20.999.0070/Liquor Store
Municipal Liquor Store	LE SUEUR COUNTY TREASURER	047391	\$3,074.00	20.470.0330/Muni Rental Property
Municipal Liquor Store	PLUNKETT S PEST CONTRO-LIQUOR	047380	\$268.22	11-1-23 to 1-1-24
Municipal Liquor Store	COMPUTER TECHNOLOGY SOLUTIONS	047387	\$435.00	Liquor Store Assistance POS System
Municipal Liquor Store	PLUNKETT S PEST CONTRO-LIQUOR	047453	\$264.28	Feb-April
Municipal Liquor Store	Sheldon Brandt	047381	\$800.00	Entertainment 4-27-24
Municipal Liquor Store	Christian Sohm	047370	\$250.00	Entertainment
Municipal Liquor Store	Christian Sohm	047472	\$250.00	Entertainment
Municipal Liquor Store	RICH KERN	047475	\$350.00	Entertainment
Municipal Liquor Store	FIRST NATIONAL BANK LE CENTER	047485	\$1,082.08	Loan Payment 6-1-24
49770 Municipal Liquor Store			<u>\$95,046.76</u>	
609 Liquor Fund			<u>\$104,820.76</u>	
			<u>\$276,766.80</u>	

Packet Report Revenues

Water

Act Code	SOURCE Descr	April 2024 Amt	2024 YTD Amt	2024 Budget
601-00000-37170	Meter Rent	\$1,306.04	\$4,941.61	\$15,000.00
601-00000-50000	Holding Acct.	\$0.00	\$0.00	\$0.00
601-00000-39700	Capital Contributo	\$0.00	\$0.00	\$0.00
601-00000-37190	State Test Fee	\$755.48	\$2,909.64	\$8,500.00
601-00000-37171	Delinquent Utilities	\$0.00	\$0.00	\$0.00
601-00000-37160	Late Charge	\$334.04	\$2,107.87	\$5,000.00
601-00000-33439	Pension rev	\$0.00	\$0.00	\$0.00
601-00000-37110	Water Sales	\$51,376.18	\$193,774.94	\$500,000.00
601-00000-36416	Lease Interest Rev	\$0.00	\$0.00	\$0.00
601-00000-36260	Reimbursement /	\$0.00	\$0.00	\$0.00
601-00000-36220	Rents / Lease Rev	\$3,516.93	\$12,457.03	\$42,200.00
601-00000-37150	Water Connect/Re	\$0.00	\$0.00	\$0.00
601-00000-37180	Sales Tax Water	\$728.46	\$2,847.16	\$7,600.00
601		\$58,017.13	\$219,038.25	\$578,300.00

Packet Report Expenses

Water

Act Code	OBJECT Descr	April 2024 Amt	2024 YTD Amt	2024 Budget
601-49440-240	Equipment	\$0.00	\$0.00	\$5,000.00
601-49440-300	Professional Servic	\$45.50	\$74.55	\$1,000.00
601-49440-303	Engineer Fees	\$0.00	\$180.00	\$0.00
601-49440-310	Permits and Fees	\$0.00	\$2,325.00	\$10,000.00
601-49440-311	Testing	\$71.37	\$214.11	\$1,000.00
601-49440-322	Postage	\$195.78	\$531.86	\$1,600.00
601-49440-361	Insurance Premiu	\$9,726.00	\$9,726.00	\$8,800.00
601-49440-381	Utility Services	\$6,086.38	\$18,356.44	\$60,000.00
601-49440-401	Repair/Maint Buildi	\$0.00	\$325.76	\$7,000.00
601-49440-404	Repair/Maint Mach	\$0.00	\$412.01	\$5,000.00
601-49440-430	Miscellaneous Exp	\$0.00	\$0.00	\$0.00
601-49440-433	Dues & Subscriptio	\$0.00	\$654.67	\$3,000.00
601-49440-520	Capital Improveme	\$0.00	\$0.00	\$0.00
601-49440-131	Health Insurance	\$638.69	\$2,583.14	\$20,000.00
601-49440-221	Repair/Maint Supp	\$0.00	\$2,684.48	\$10,000.00
601-49440-402	Repair/Maint Struc	\$4,610.00	\$4,610.00	\$30,000.00
601-49440-121	PERA Contribution	\$229.74	\$889.89	\$3,700.00
601-49440-135	HSA Contributions	\$85.24	\$340.87	\$0.00
601-49440-216	Chemicals & Chem	\$3,898.48	\$12,610.38	\$50,000.00
601-47000-611	Bond Interest	\$0.00	\$20,221.35	\$39,943.00
601-47000-620	Fiscal Agent Fees	\$0.00	\$0.00	\$0.00
601-49440-102	Full-time Employe	\$301.17	\$767.26	\$0.00
601-47000-601	Bond Principal	\$0.00	\$50,000.00	\$284,000.00
601-49440-122	Social Security / M	\$228.58	\$884.54	\$3,600.00
601-49440-203	Water Meters	\$611.91	\$3,143.73	\$6,000.00
601-49440-215	Operating Supplies	\$0.00	\$185.47	\$4,000.00
601-49440-101	Full-time Employe	\$2,762.07	\$11,098.18	\$47,000.00
601-49440-207	Training	\$0.00	\$1,080.78	\$1,000.00
601-49440-134	Disability / Life	\$603.70	\$2,251.95	\$0.00
601-49440-200	Sales Tax	\$668.00	\$2,272.00	\$8,800.00
601-49440-190	Pension Expense	\$0.00	\$0.00	\$0.00
601-49440-151	Workers Compens	\$0.00	\$175.54	\$1,400.00
601		\$30,762.61	\$148,599.96	\$611,843.00

Packet Report Revenues

Act Code	SOURCE Descr	Sewer		
		April 2024 Amt	2024 YTD Amt	2024 Budget
602-00000-39302	Royal American Fo	\$20,851.42	\$30,495.84	\$0.00
602-49450-39101	Gain (loss) on sale	\$0.00	\$0.00	\$0.00
602-00000-39700	Capital Contributo	\$0.00	\$0.00	\$0.00
602-00000-39301	Plant O & M	\$0.00	\$19,316.19	\$123,000.00
602-00000-39300	Debt Proceeds	\$19,292.77	\$28,964.54	\$115,000.00
602-00000-37210	Sewer Charges	\$38,938.32	\$151,199.58	\$400,000.00
602-00000-36260	Reimbursement /	\$0.00	\$0.00	\$0.00
602-00000-33439	Pension rev	\$0.00	\$0.00	\$0.00
602-00000-37250	Sewer Connect/Re	\$0.00	\$0.00	\$0.00
602		\$79,082.51	\$229,976.15	\$638,000.00

Packet Report Expenses

Act Code	OBJECT Descr	Sewer		
		April 2024 Amt	2024 YTD Amt	2024 Budget
602-49450-303	Engineer Fees	\$1,254.00	\$4,614.00	\$1,000.00
602-49450-310	Permits and Fees	\$45.00	\$1,618.00	\$1,600.00
602-49450-321	Telephone	\$136.68	\$546.99	\$2,200.00
602-49450-322	Postage	\$195.76	\$531.81	\$1,600.00
602-49450-437	Contractual Servic	\$287.49	\$1,149.96	\$0.00
602-49450-352	Disposal Fee	\$229.72	\$687.48	\$2,400.00
602-49450-311	Testing	\$1,123.03	\$3,381.19	\$11,000.00
602-49450-381	Utility Services	\$5,588.82	\$17,603.29	\$57,000.00
602-49450-401	Repair/Maint Buildi	\$188.24	\$513.99	\$3,000.00
602-49450-402	Repair/Maint Struc	\$0.00	\$1,711.00	\$30,000.00
602-49450-404	Repair/Maint Mach	\$0.00	\$1,795.27	\$15,000.00
602-49450-420	Depreciation Expe	\$0.00	\$0.00	\$0.00
602-49450-430	Miscellaneous Exp	\$0.00	\$0.00	\$0.00
602-49450-520	Capital Improveme	\$0.00	\$0.00	\$0.00
602-49450-325	Publications Misc.	\$0.00	\$0.00	\$0.00
602-49450-300	Professional Servic	\$45.50	\$622.44	\$1,000.00
602-49450-433	Dues & Subscriptio	\$0.00	\$348.66	\$2,000.00
602-47000-630	Discount bonds iss	\$0.00	\$0.00	\$0.00
602-49450-240	Equipment	\$0.00	\$0.00	\$5,000.00
602-49450-361	Insurance Premiu	\$12,185.00	\$12,185.00	\$9,800.00
602-47000-601	Bond Principal	\$0.00	\$91,183.06	\$252,469.00
602-47000-620	Fiscal Agent Fees	\$0.00	\$0.00	\$0.00
602-49450-101	Full-time Employe	\$6,866.77	\$27,719.92	\$170,000.00
602-49450-102	Full-time Employe	\$1,346.93	\$3,276.63	\$3,000.00
602-49450-121	PERA Contribution	\$616.04	\$2,324.78	\$8,700.00
602-49450-122	Social Security / M	\$616.84	\$2,325.20	\$8,800.00
602-49450-216	Chemicals & Chem	\$12,460.06	\$39,336.51	\$80,000.00
602-47000-611	Bond Interest	\$0.00	\$21,005.20	\$42,011.00
602-49450-221	Repair/Maint Supp	\$0.00	\$770.64	\$5,000.00
602-49450-131	Health Insurance	\$1,589.20	\$6,385.87	\$45,000.00
602-49450-215	Operating Supplies	\$75.00	\$441.40	\$4,000.00
602-49450-207	Training	\$0.00	\$370.00	\$1,500.00
602-49450-190	Pension Expense	\$0.00	\$0.00	\$0.00
602-49450-151	Workers Compens	\$0.00	\$546.45	\$3,400.00
602-49450-135	HSA Contributions	\$89.91	\$359.56	\$0.00
602-49450-134	Disability / Life	\$2,997.16	\$11,156.05	\$0.00
602		\$47,937.15	\$254,510.35	\$766,480.00

Packet Report Revenues

Act Code	SOURCE Descr	Refuse		
		April 2024 Amt	2024 YTD Amt	2024 Budget
603-43230-36260	Reimbursement /	\$0.00	\$0.00	\$0.00
603-00000-33439	Pension rev	\$0.00	\$0.00	\$0.00
603-00000-36250	Miscellaneous Rev	\$0.00	\$0.00	\$0.00
603-00000-37310	Refuse Collection F	\$7,646.55	\$27,891.40	\$77,000.00
603-00000-37330	Refuse bag sales	\$6,313.50	\$19,822.00	\$77,000.00
603		\$13,960.05	\$47,713.40	\$154,000.00

Packet Report Expenses

Act Code	OBJECT Descr	Refuse		
		April 2024 Amt	2024 YTD Amt	2024 Budget
603-43230-215	Operating Supplies	\$352.62	\$4,346.03	\$10,000.00
603-43230-520	Capital Improve	\$0.00	\$0.00	\$0.00
603-43230-430	Miscellaneous Exp	\$0.00	\$0.00	\$0.00
603-43230-420	Depreciation Expe	\$0.00	\$0.00	\$0.00
603-43230-405	Repair/Maint Vehic	\$0.00	\$0.00	\$2,000.00
603-43230-361	Insurance Premiu	\$1,028.00	\$1,028.00	\$1,300.00
603-43230-352	Disposal Fee	\$5,982.92	\$20,114.92	\$72,000.00
603-43230-325	Publications Misc.	\$0.00	\$0.00	\$0.00
603-43230-221	Repair/Maint Supp	\$0.00	\$0.00	\$500.00
603-43230-603	Loan/Lease Payme	\$0.00	\$0.00	\$27,400.00
603-43230-121	PERA Contribution	\$197.28	\$964.34	\$4,200.00
603-43230-212	Motor Fuels	\$0.00	\$347.24	\$3,000.00
603-43230-101	Full-time Employe	\$2,407.70	\$9,633.83	\$45,000.00
603-43230-103	Part-time Employe	\$1,069.85	\$6,647.84	\$11,000.00
603-43230-122	Social Security / M	\$273.40	\$1,263.32	\$4,300.00
603-43230-131	Health Insurance	\$764.73	\$3,111.26	\$3,000.00
603-43230-134	Disability / Life	\$31.00	\$122.01	\$0.00
603-43230-135	HSA Contributions	\$167.34	\$669.21	\$0.00
603-43230-151	Workers Compens	\$0.00	\$562.89	\$3,100.00
603-43230-200	Sales Tax	\$1,195.00	\$3,245.00	\$15,000.00
603-43230-102	Full-time Employe	\$222.74	\$743.31	\$0.00
603		\$13,692.58	\$52,799.20	\$201,800.00

Packet Report Revenues

Act Code	SOURCE Descr	Liquor		
		April 2024 Amt	2024 YTD Amt	2024 Budget
609-00000-37913	Wine On-Sale	\$160.12	\$1,088.32	\$400.00
609-00000-37920	Gambling & Game	\$7,669.60	\$36,682.61	\$50,000.00
609-00000-37915	Liquor Miscellaneo	\$4,064.24	\$17,781.82	\$62,000.00
609-00000-37912	Beer On-Sale	\$19,910.90	\$80,480.58	\$152,000.00
609-00000-37911	Liquor On-Sale	\$10,193.07	\$40,155.33	\$110,000.00
609-00000-37813	Wine Off-Sale	\$3,433.69	\$12,913.29	\$45,000.00
609-00000-37811	Liquor Off-Sale	\$19,921.32	\$82,637.16	\$250,000.00
609-00000-36260	Reimbursement /	\$0.00	\$0.00	\$0.00
609-00000-36220	Rents / Lease Rev	\$3,600.00	\$7,925.00	\$22,800.00
609-00000-11501	Credit Card Receipt	\$1,815.58	\$1,046.20	\$0.00
609-00000-11500	Charge Sales	-\$126.68	-\$700.99	\$0.00
609-00000-37916	Cash Over (Short)	-\$174.51	-\$459.31	\$0.00
609-00000-37812	Beer Off-Sale	\$40,579.52	\$139,982.16	\$490,000.00
609		\$111,046.85	\$419,532.17	\$1,182,200.00

Packet Report Expenses

Act Code	OBJECT Descr	Liquor		
		April 2024 Amt	2024 YTD Amt	2024 Budget
609-49770-520	Capital Improve	\$29,444.31	\$29,444.31	\$0.00
609-49770-313	Card Processing F	\$1,766.68	\$6,957.89	\$12,000.00
609-49770-325	Publications Misc.	\$1,800.00	\$2,262.00	\$2,500.00
609-49770-361	Insurance Premiu	\$4,306.00	\$8,262.00	\$10,100.00
609-49770-381	Utility Services	\$2,151.37	\$8,307.38	\$25,000.00
609-49770-386	Cleaning	\$1,829.72	\$7,318.88	\$16,000.00
609-49770-401	Repair/Maint Buildi	\$0.00	\$1,600.00	\$1,000.00
609-49770-720	Operating Transfer	\$0.00	\$0.00	\$75,000.00
609-49770-420	Depreciation Expe	\$0.00	\$0.00	\$0.00
609-49770-430	Miscellaneous Exp	\$0.00	\$0.00	\$0.00
609-49770-434	Property Taxes	\$3,129.29	\$3,129.29	\$3,400.00
609-49770-442	Entertainment	\$1,050.00	\$4,960.00	\$9,200.00
609-49770-310	Permits and Fees	\$200.00	\$2,315.00	\$6,000.00
609-49770-570	Office Equipment	\$0.00	\$0.00	\$0.00
609-49770-603	Loan/Lease Payme	\$1,082.08	\$5,410.40	\$12,915.00
609-49770-135	HSA Contributions	\$216.34	\$865.36	\$0.00
609-49770-435	NSF Check	\$0.00	-\$60.00	\$0.00
609-49770-122	Social Security / M	\$1,047.20	\$4,207.05	\$12,500.00
609-49770-301	Audit Fees	\$0.00	\$3,400.00	\$3,400.00
609-49770-437	Contractual Serv	\$995.21	\$1,703.52	\$0.00
609-49770-101	Full-time Employe	\$7,372.10	\$29,648.62	\$129,000.00
609-49770-102	Full-time Employe	\$96.13	\$339.66	\$2,000.00
609-49770-190	Pension Expense	\$0.00	\$0.00	\$0.00
609-49770-121	PERA Contribution	\$779.69	\$2,965.60	\$12,300.00
609-49770-131	Health Insurance	\$2,548.06	\$10,232.62	\$50,000.00
609-49770-134	Disability / Life	\$114.20	\$456.80	\$0.00
609-49770-151	Workers Compens	\$0.00	\$921.53	\$4,700.00
609-49770-207	Training	\$0.00	\$0.00	\$0.00
609-49770-215	Operating Supplies	\$1,829.43	\$8,156.24	\$20,000.00
609-49770-221	Repair/Maint Supp	\$300.65	\$6,854.58	\$3,500.00
609-49770-251	Purchase Liquor	\$28,027.92	\$71,789.17	\$215,000.00
609-49770-252	Purchase Beer	\$58,876.76	\$161,843.91	\$480,000.00
609-49770-259	Consumable Good	\$2,790.21	\$9,454.28	\$35,000.00
609-49770-103	Part-time Employe	\$6,480.43	\$26,045.02	\$33,300.00
609		\$158,233.78	\$418,791.11	\$1,173,815.00

To the City of Le Center

I am letting you know of my intent to retire, with a retirement date of April 30th, 2024, being my last day of work

Wally Blaschko

Wally Blaschko 4-12-24

CITY OF LE CENTER
10 West Tyrone Street
Le Center, MN 56057
ph. 507-357-4450/ fax 507-357-6888

APPLICATION FOR: SPECIAL EVENT / PERMIT TO CLOSE STREET

Event: Kick off to Summer

Name of Person Responsible: LeCenter Chamber

Address & Phone Number: 10 W. Tyrone Street

Dates: May 23, 2024

Location: County Park

Detailed Description of Event: gathering in the park for chamber members to promote their business.

Applicant requests a permit to close Minnesota St. (Street/Avenue or Alley) between First National Bank and Anderson Printing from 3 am/pm to 8 am/pm on May 23rd (Date)(s)

I understand that I am responsible for contacting Le Center City Hall (507)357-4450 at least 4 weeks in advance of event to arrange for city council approval, police approval and barricades to delivered.

By signing this form I agree to notify the City of Le Center of any changes that occur before or during the issuance of this permit.

Applicant Signature: [Signature]
(Signature certifies all information to be correct.)

Date: 5/8/24

City Staff Approval and Comments:

Police Chief: _____

City Clerk/Council: _____

Current/blockpartypermit



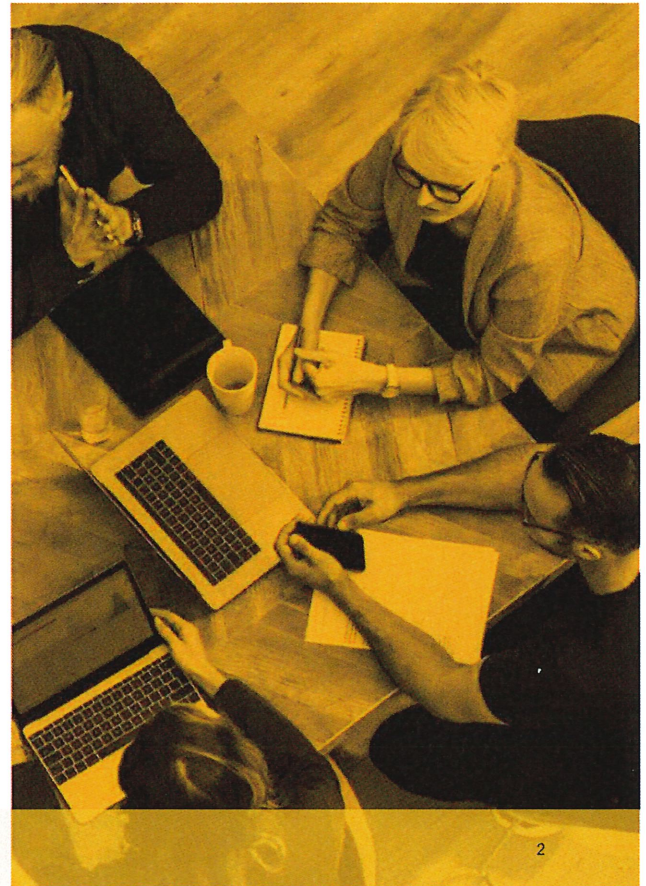
City of Le Center

2023 Financial Statement Audit



Introduction

- Audit Opinion and Responsibility
- General Fund Results
- Other Governmental Funds
- Enterprise Funds
- Key Performance Indicators



Audit Results

Auditor's Opinion



Unmodified Opinion

Minnesota Legal Compliance



No Instances of noncompliance noted

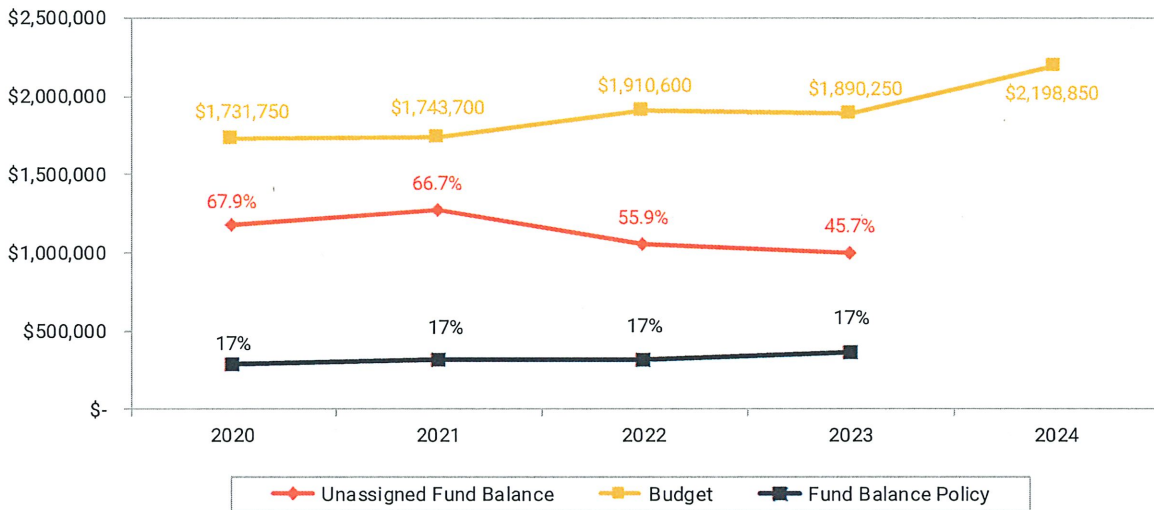
Audit Results 2023 Audit Findings

- Preparation of Financial Statements
 - Internal Control Finding
- Limited Segregation of Duties
 - Internal Control Finding

Abdo



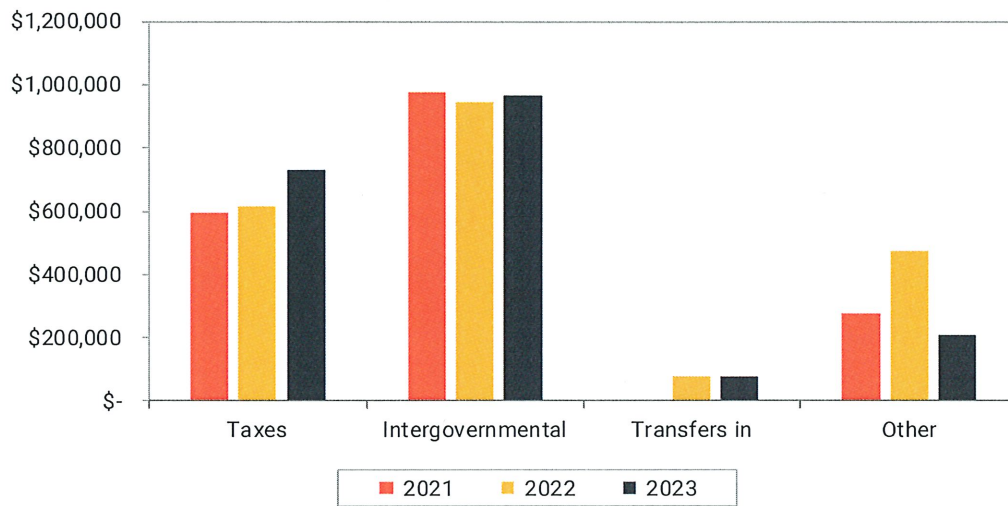
General Fund Fund Balances



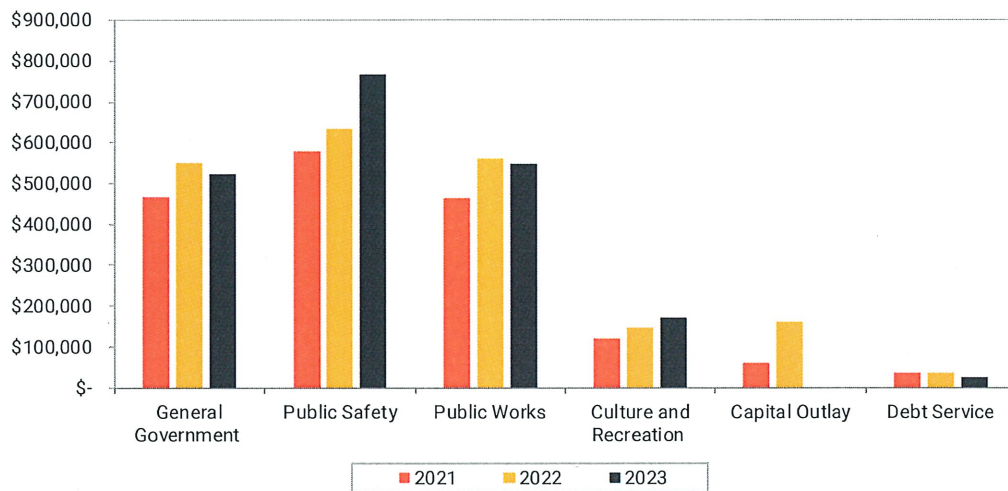
General Fund Budget to Actual

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 1,815,250	\$ 1,910,157	\$ 94,907
Expenditures	<u>1,890,250</u>	<u>2,032,710</u>	<u>(142,460)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(75,000)	(122,553)	(47,553)
Other Financing Sources (Uses) Transfers in	<u>75,000</u>	<u>75,000</u>	<u>-</u>
Net Change in Fund Balances	<u>\$ -</u>	(47,553)	<u>\$ (47,553)</u>
Fund Balances, January 1		<u>1,181,509</u>	
Fund Balances, December 31		<u>\$ 1,133,956</u>	

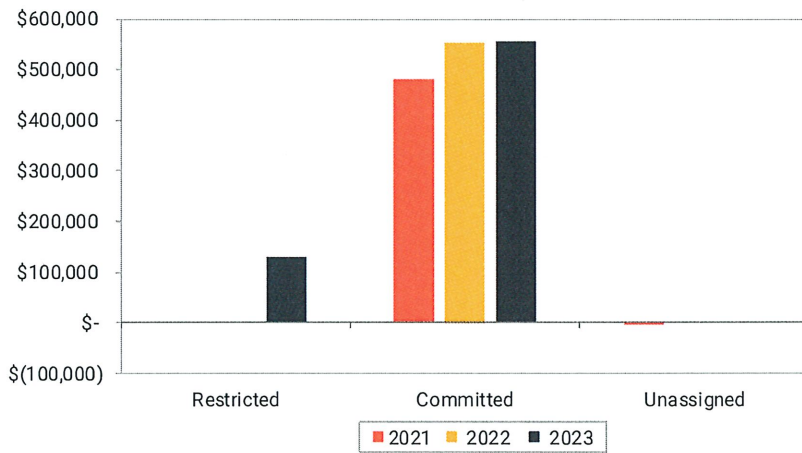
General Fund Revenues by Type



General Fund Expenditures by Type

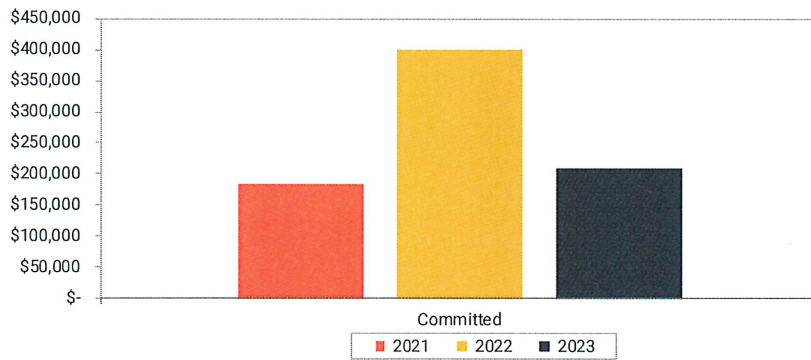


Fund	Fund Balances December 31,		Increase (Decrease)
	2023	2022	
COVID	\$ -	\$ -	\$ -
EDA Revolving	475,452	470,711	4,741
Tax Increment - 9 County Neighbors	81,491	83,738	(2,247)
Small Cities Development Grant	21,046	-	21,046
Public Safety Aid	110,232	-	110,232
Total	\$ 688,221	\$ 554,449	\$ 133,772



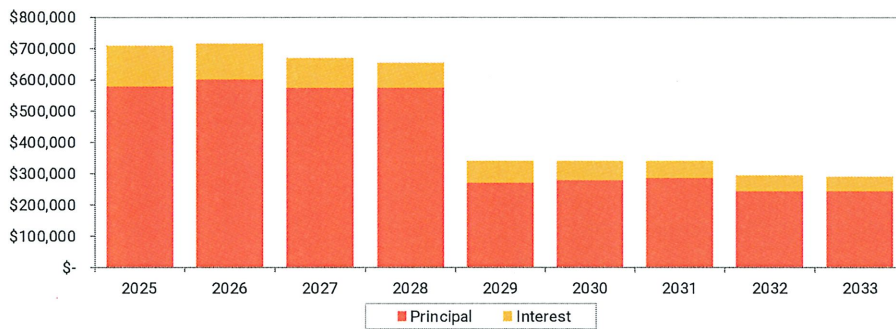
Special Revenue Fund Balances

Fund	Fund Balances December 31,		Increase (Decrease)
	2023	2022	
Capital Improvement Fund	\$ 209,871	\$ 400,000	\$ (190,129)

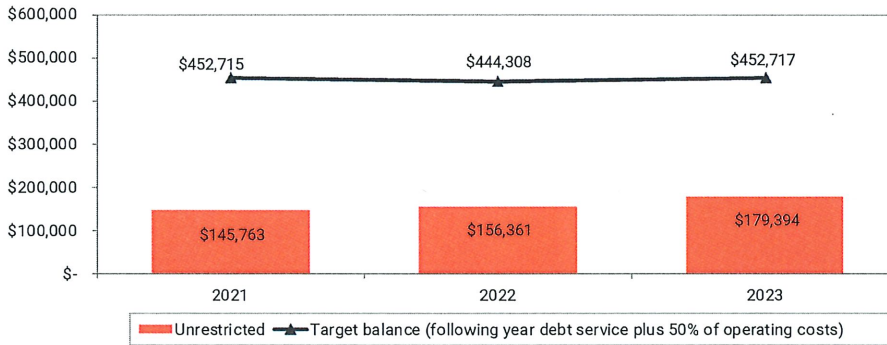
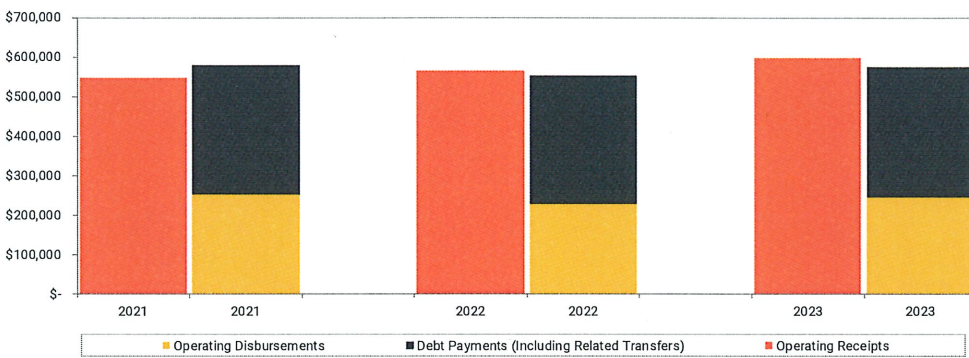


Capital Project Fund Balances

Description	Total Cash and Investments	Total Assets	Bonds Outstanding	Year of Maturity
307 Tax Increment - 7 Royal American	\$ 339,101	\$ 339,101	\$ -	Matured
324 2010C G.O. Improvement Refunding Bonds	88,915	104,368	475,000	2026
325 2016A G.O. Improvement Bonds	295,518	532,715	481,296	2037
326 2014B G.O. Improvement Refunding Bonds	33,669	125,820	1,170,000	2028
329 2017A G.O. Improvement Refunding Bonds	120,864	210,757	355,000	2031
330 2020A G.O. Improvement Bonds	365,054	865,221	3,770,000	2041
Total	\$ 1,243,121	\$ 2,177,982	\$ 6,251,296	
		Total Remaining Interest Payments	\$ 1,020,580	

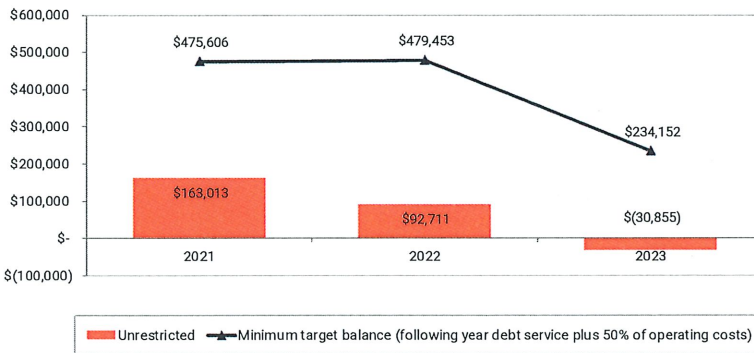
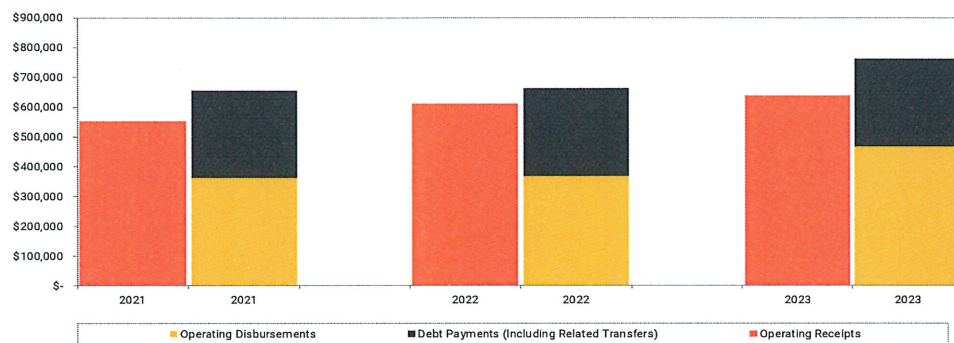


Debt Service



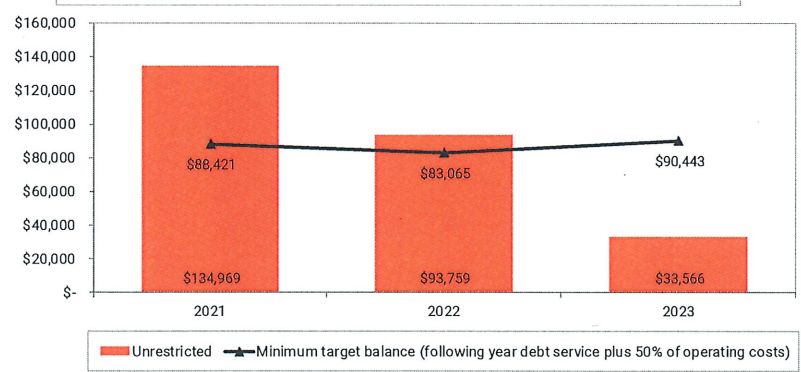
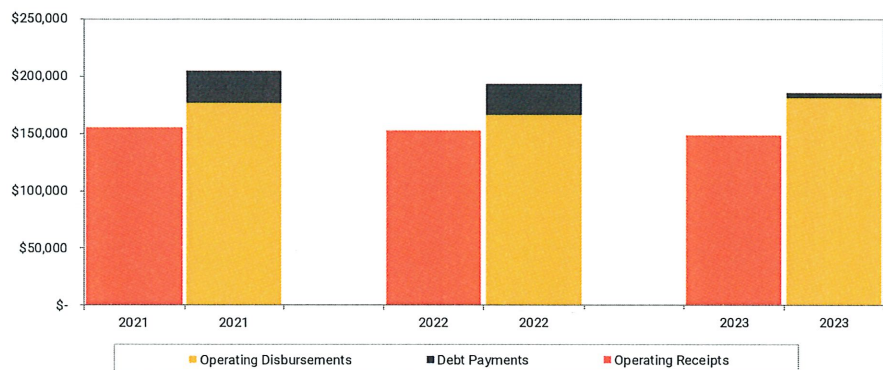
Water Fund

Cash Flows from Operations and Cash Balances



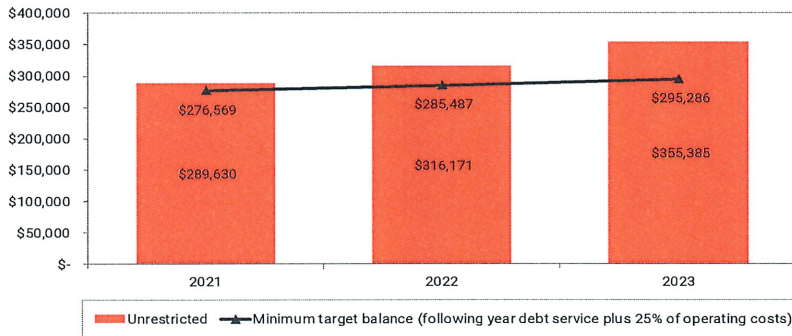
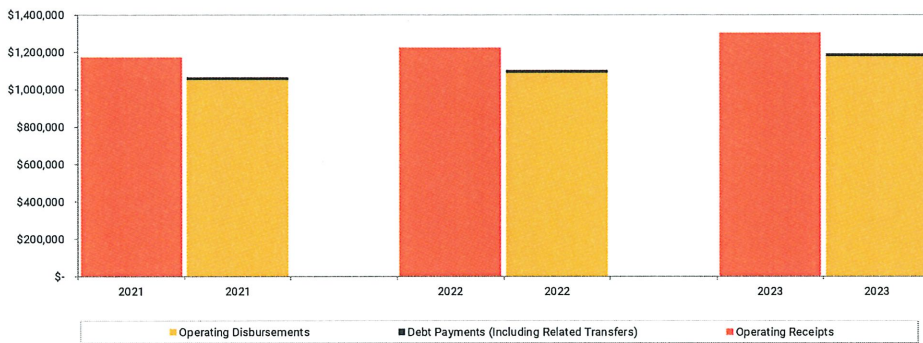
Sewer Fund

Cash Flows from Operations and Cash Balances



Refuse Fund

Cash Flows from Operations and Cash Balances



Liquor Fund

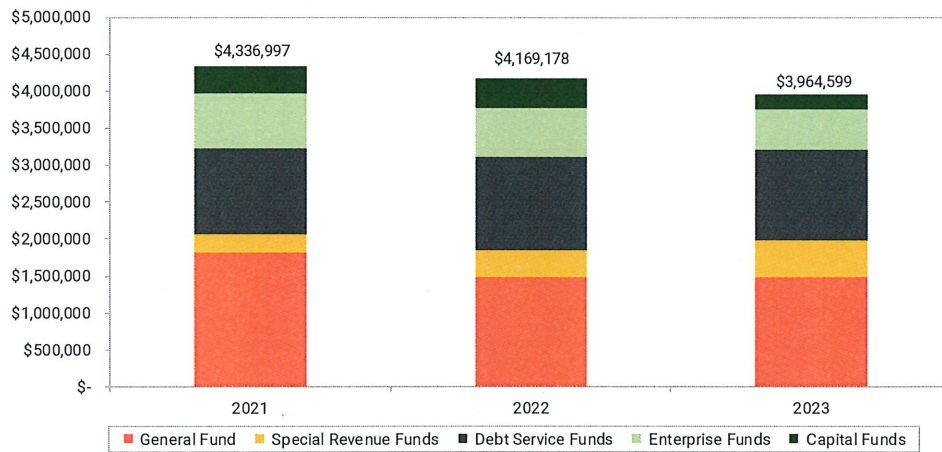
Cash Flows from Operations and Cash Balances

Liquor Fund – Le Center and Statewide Averages

	City of Le Center				Statewide Averages On-Sale and Off-Sale		
	2021 Percent of Sales	2022 Percent of Sales	2023 Percent of Sales		2020 Percent of Sales	2021 Percent of Sales	2022 Percent of Sales
Sales	100.0 %	100.0 %	100.0 %	Sales	100.0 %	100.0 %	100.0 %
Cost of sales	(68.8)	(65.8)	(63.5)	Cost of Sales	(64.9)	(61.3)	(60.4)
Gross profit	31.2	34.2	36.5	Gross profit	35.1	38.7	39.6
Operating expenses	(28.2)	(32.2)	(33.6)	Operating Expenses	(32.7)	(31.9)	(36.7)
Operating income (loss)	3.0	2.0	2.9	Operating income	2.4	6.8	2.9
Nonoperating income	8.7	6.4	2.4	Nonoperating Revenues (Expenses)	2.4	1.8	2.1
Income Before Transfers	11.7 %	8.4 %	5.3 %	Income Before Transfers	4.5 %	8.5 %	4.7 %

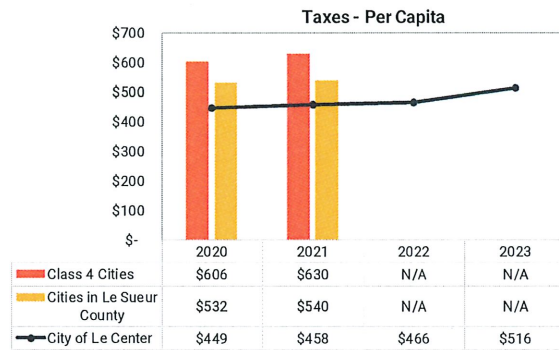
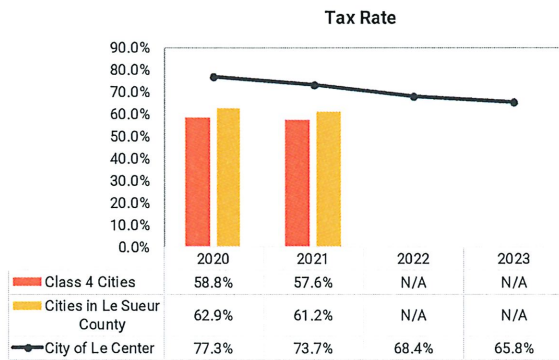
Source: Analysis of Municipal Liquor Store Operations, for the year ended December 31, 2022.
Published by the Minnesota Office of the State Auditor.

City Cash and Investments Balances by Fund Type



Taxes

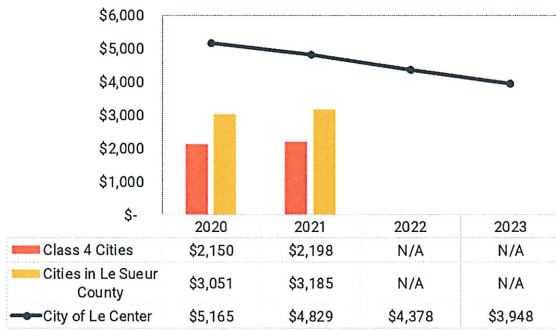
Key Performance Indicators



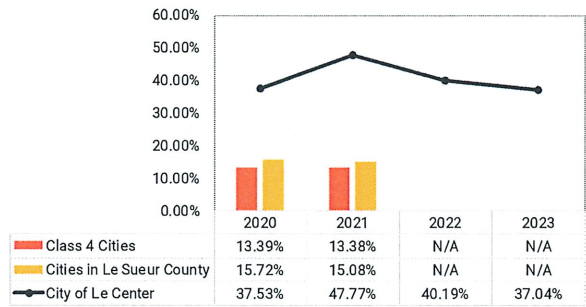
Debt

Key Performance Indicators

Long Term Debt Per Capita



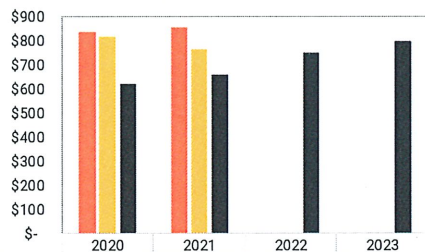
Debt Service Expenditures as a Percent of Current Expenditures



Expenditures

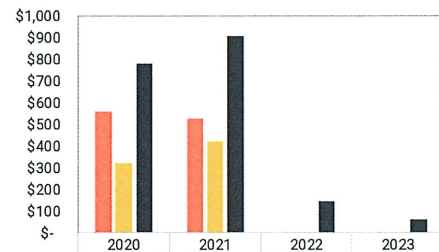
Key Performance Indicators

Current Expenditures - Per Capita



	2020	2021	2022	2023
■ Class 4 Cities	\$839	\$856	N/A	N/A
■ Cities in Le Sueur County	\$818	\$768	N/A	N/A
■ City of Le Center	\$621	\$660	\$753	\$802

Capital Expenditures - Per Capita

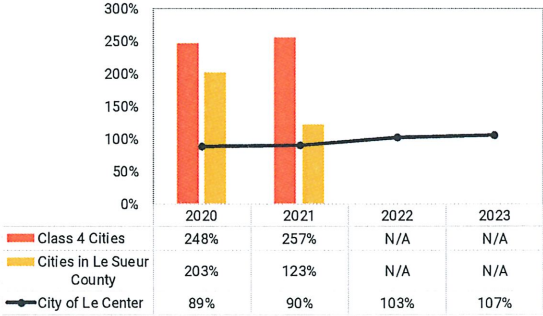


	2020	2021	2022	2023
■ Class 4 Cities	\$558	\$527	N/A	N/A
■ Cities in Le Sueur County	\$321	\$423	N/A	N/A
■ City of Le Center	\$780	\$910	\$144	\$61

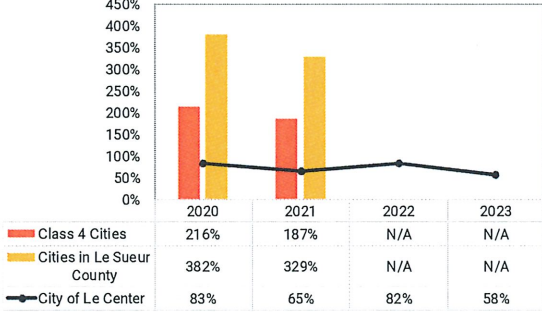
Enterprise Funds

Key Performance Indicators

Water Fund Debt Service Coverage



Sewer Fund Debt Service Coverage



Your Abdo Team



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Partner

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Senior Associate

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Intern

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2024 Pay Plan

SAFE Position Points	Points	Grade	Grade Distance	Steps							Rangespread	Current Rates	Next Highest Step	Difference in Hourly rate	Cost to Move on Plan July 1	Taxes/PERA Total
				0	1	2	3	4	5	6						
	50 - 69	1		\$14.00	\$15.14	\$15.67	\$16.22	\$16.71	\$17.17	\$17.64	26%					
	91 - 110	3	110%	\$16.94	\$17.62	\$18.32	\$19.06	\$19.83	\$20.22	\$20.77	26%					
Liquor Store Assistant Manager	117.5 - 130	4	110%	\$18.63	\$19.38	\$20.15	\$20.86	\$21.59	\$22.24	\$22.85	26%					
	131 - 150	5	110%	\$20.50	\$21.32	\$22.17	\$22.95	\$23.75	\$24.46	\$25.13	26%					
City Office Assistant	170 - 180	6	110%	\$22.55	\$23.45	\$24.39	\$25.34	\$26.12	\$26.91	\$27.65	26%	\$24.39	\$0.53	\$48.07	\$83.03	\$631.10
General Public Works Maintenance 1	190 - 190	7	100%	\$24.80	\$25.79	\$26.83	\$27.76	\$28.74	\$29.60	\$30.41	26%	\$35.34	\$0.00	-	-	-
General Public Works Maintenance 3	190 - 171 - 190	7	100%	\$24.80	\$25.79	\$26.83	\$27.76	\$28.74	\$29.60	\$30.41	26%	\$35.34	\$0.00	-	-	-
City Deputy Clerk	195 - 191 - 210	8	110%	\$27.28	\$28.37	\$29.51	\$30.54	\$31.61	\$32.56	\$33.45	26%	\$29.40	\$0.20	\$206.37	\$31.27	\$237.64
Liquor Store Manager	220 - 211 - 230	9	106%	\$28.92	\$30.08	\$31.28	\$32.37	\$33.51	\$34.51	\$35.46	26%	\$32.31	\$0.25	\$258.21	\$39.12	\$297.33
Chief Utility Operator	240 - 231 - 250	10	106%	\$30.65	\$31.88	\$33.16	\$34.32	\$35.52	\$36.58	\$37.59	26%	\$38.52	\$0.25	\$258.92	\$39.23	\$298.15
Patrol officer	240 - 231 - 250	10	100%	\$30.65	\$31.88	\$33.16	\$34.32	\$35.52	\$36.58	\$37.59	26%	\$38.52	\$0.10	\$106.27	\$16.10	\$122.37
	251 - 270	11	106%	\$32.49	\$33.79	\$35.14	\$36.37	\$37.65	\$38.78	\$39.84	26%	\$40.94				
Police Sergeant	290 - 271 - 290	12	106%	\$34.44	\$35.82	\$37.25	\$38.56	\$39.91	\$41.10	\$42.23	26%	\$45.43	\$0.87	\$90.82	\$136.78	\$1,039.60
	291 - 330	13	106%	\$36.51	\$37.97	\$39.49	\$40.87	\$42.30	\$43.57	\$44.77	26%	\$46.00				
Public Works Superintendent	360 - 331 - 370	14	106%	\$38.70	\$40.25	\$41.86	\$43.32	\$44.84	\$46.18	\$47.45	26%	\$48.76				
	371 - 410	15	106%	\$41.02	\$42.66	\$44.37	\$45.92	\$47.53	\$48.96	\$50.30	26%	\$51.69				
	411 - 450	16	106%	\$43.48	\$45.22	\$47.03	\$48.68	\$50.38	\$51.89	\$53.32	26%	\$56.52				
Chief of Police	500 - 491 - 530	17	106%	\$46.09	\$47.94	\$49.85	\$51.60	\$53.40	\$55.01	\$56.52	26%	\$58.07	\$1.69	\$1,762.13	\$337.45	\$2,099.58
Administrator	550 - 531 - 570	19	106%	\$51.79	\$53.86	\$56.02	\$57.98	\$60.01	\$61.81	\$63.50	26%	\$65.25	\$6.36	\$6,613.83	\$1,002.00	\$7,615.83
				\$51.79	\$53.86	\$56.02	\$57.98	\$60.01	\$61.81	\$63.50	26%	\$65.25	\$10,812.23	\$1,708.54	\$12,520.77	
Cashier (Seasonal)		SSNL		\$12.00	\$12.25	\$12.50	\$12.75					\$12.00-12.75				
All Refuse/Recycling Workers (PT)		SSNL		\$11.39								\$11.39				
Lifeguard (Seasonal)		SSNL		\$13.00	\$13.50	\$14.00						\$13.00-14.00				
LifeGuard and WSI (Seasonal)		SSNL		\$14.00	\$14.50	\$15.00						\$14.00-15.00				
Parks (Seasonal)		SSNL		\$15.00	\$15.50	\$16.00	\$16.50	\$17.00				\$15.00-17.00				
Head Lifeguard and WSI (Seasonal)		SSNL		\$15.00	\$15.50	\$16.00	\$16.50	\$17.00				\$15.00-17.00				
Liquor Store Bartender and Retail Clerk (PT)		PT		\$13.50								\$13.50				

City Admin Proposed
 City dependent on Council strategy on where the City would like to be in the market

City of Le Center
Compensation Market Analysis

May 14, 2024

Job Title	Client Min *		Client Max *		Client Actual		Proposed Min		Proposed Max		Bench MIN		Bench Max		Bench Actual		Current Min		Current Max		Current Actual		Proposed Min of Bench		Proposed Max of Bench		
	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min
City Office Assistant	\$ 23.86	\$ 23.86	\$ 23.86	\$ 23.86	\$ 23.86	\$ 23.86	\$ 22.55	\$ 28.41	\$ 23.35	\$ 30.39	\$ 26.41	\$ 26.41	\$ 26.41	\$ 26.41	\$ 26.41	\$ 26.41	\$ 26.41	102%	79%	102%	79%	90%	97%	97%	93%	93%	
City Deputy Clerk	\$ 32.31	\$ 32.31	\$ 32.31	\$ 32.31	\$ 32.31	\$ 32.31	\$ 27.28	\$ 34.37	\$ 26.98	\$ 36.16	\$ 28.91	\$ 28.91	\$ 28.91	\$ 28.91	\$ 28.91	\$ 28.91	\$ 28.91	120%	89%	120%	89%	112%	101%	101%	95%	95%	
Liquor Store Manager	\$ 28.67	\$ 28.67	\$ 28.67	\$ 28.67	\$ 28.67	\$ 28.67	\$ 28.92	\$ 36.44	\$ 30.57	\$ 39.00	\$ 33.38	\$ 33.38	\$ 33.38	\$ 33.38	\$ 33.38	\$ 33.38	\$ 33.38	94%	74%	94%	74%	86%	95%	95%	93%	93%	
General Public Works Maintenance	\$ 29.40	\$ 35.34	\$ 32.37	\$ 32.37	\$ 24.80	\$ 31.25	\$ 24.80	\$ 31.25	\$ 26.72	\$ 34.69	\$ 28.02	\$ 28.02	\$ 28.02	\$ 28.02	\$ 28.02	\$ 28.02	\$ 28.02	110%	102%	110%	102%	116%	93%	93%	90%	90%	
Head Water/ Wastewater Operator	\$ 38.52	\$ 38.52	\$ 38.52	\$ 38.52	\$ 38.52	\$ 38.52	\$ 30.65	\$ 38.62	\$ 30.57	\$ 41.35	\$ 38.02	\$ 38.02	\$ 38.02	\$ 38.02	\$ 38.02	\$ 38.02	\$ 38.02	125%	93%	125%	93%	101%	100%	100%	93%	93%	
Patrol Officer	\$ 31.50	\$ 40.50	\$ 33.00	\$ 33.00	\$ 31.50	\$ 40.50	\$ 31.50	\$ 40.50	\$ 32.28	\$ 40.60	\$ 34.93	\$ 34.93	\$ 34.93	\$ 34.93	\$ 34.93	\$ 34.93	\$ 34.93	98%	100%	98%	100%	94%	98%	98%	100%	100%	
Police Sergeant	\$ 36.50	\$ 45.50	\$ 36.50	\$ 36.50	\$ 36.50	\$ 36.50	\$ 36.50	\$ 45.50	\$ 39.86	\$ 48.72	\$ 41.83	\$ 41.83	\$ 41.83	\$ 41.83	\$ 41.83	\$ 41.83	\$ 41.83	92%	79%	92%	79%	87%	92%	92%	93%	93%	
Public Works Superintendent	\$ 39.38	\$ 39.38	\$ 39.38	\$ 39.38	\$ 39.38	\$ 39.38	\$ 38.70	\$ 48.76	\$ 38.67	\$ 49.74	\$ 41.24	\$ 41.24	\$ 41.24	\$ 41.24	\$ 41.24	\$ 41.24	\$ 41.24	102%	79%	102%	79%	95%	100%	100%	98%	98%	
Chief of Police	\$ 53.00	\$ 53.00	\$ 53.00	\$ 53.00	\$ 53.00	\$ 53.00	\$ 48.86	\$ 61.56	\$ 49.41	\$ 63.54	\$ 54.47	\$ 54.47	\$ 54.47	\$ 54.47	\$ 54.47	\$ 54.47	\$ 54.47	107%	83%	107%	83%	97%	99%	99%	97%	97%	
Administrator	\$ 45.43	\$ 45.43	\$ 45.43	\$ 45.43	\$ 45.43	\$ 45.43	\$ 51.79	\$ 65.25	\$ 55.59	\$ 70.95	\$ 63.23	\$ 63.23	\$ 63.23	\$ 63.23	\$ 63.23	\$ 63.23	\$ 63.23	82%	64%	82%	64%	72%	93%	93%	92%	92%	
Averages																		103%	86%	103%	86%	95%	97%	97%	95%	95%	

* Client Min and Max are actual current rates since no salary range is established

Union pay scale

The following Proposed Analysis reflects a new salary table structure with a starting wage of \$14.00.

2024 Cost to set the Pay scale at \$15.00/hour

2024 Pay Plan

SAFE Position Points	Points	Grade	Grade Distance	Steps							Rangspread	Current Rates	Next Highest Step	Difference in Hourly rate	Cost to Move on Plan July 1	Taxes/PERA Total	
				0	1	2	3	4	5	6							7
	50 - 69	1		\$15.00	\$16.22	\$17.38	\$17.90	\$18.39	\$18.90	26%			\$0.30	\$ 309.56	\$ 46.90	\$ 356.45	
	91 - 110	3		\$18.15	\$18.88	\$19.63	\$20.32	\$21.03	\$21.66	26%			\$0.00	\$ -	\$ -	\$ -	
	117.5	4	110%	\$19.87	\$20.76	\$21.59	\$22.35	\$23.13	\$23.83	26%			\$0.35	\$ 361.68	\$ 54.79	\$ 416.47	
	131 - 150	5	110%	\$21.96	\$22.84	\$23.75	\$24.58	\$25.45	\$26.21	26%			\$0.41	\$ 429.05	\$ 65.00	\$ 494.05	
	170	6	110%	\$24.16	\$25.12	\$26.13	\$27.04	\$27.99	\$28.83	26%			\$0.30	\$ 309.56	\$ 46.90	\$ 356.45	
	190	7	110%	\$26.57	\$27.64	\$28.74	\$29.75	\$30.79	\$31.71	26%			\$0.35	\$ 361.68	\$ 54.79	\$ 416.47	
	190	8	110%	\$29.23	\$30.40	\$31.62	\$32.72	\$33.87	\$34.88	26%			\$0.41	\$ 429.05	\$ 65.00	\$ 494.05	
	220	9	106%	\$30.98	\$32.22	\$33.51	\$34.69	\$35.90	\$36.98	26%			\$2.31	\$ 2,407.19	\$ 364.69	\$ 2,771.87	
	240	10	106%	\$32.84	\$34.16	\$35.52	\$36.77	\$38.05	\$39.20	26%			\$0.68	\$ 702.54	\$ 106.43	\$ 808.97	
	251 - 270	11	106%	\$34.81	\$36.21	\$37.66	\$38.97	\$40.34	\$41.55	26%			\$31.50 - \$40.50				
	290	12	106%	\$36.90	\$38.38	\$39.91	\$41.31	\$42.76	\$44.04	26%			\$36.50 - \$45.50				
	291 - 330	13	106%	\$39.12	\$40.68	\$42.31	\$43.79	\$45.32	\$46.68	26%			\$ -	\$ 2.08	\$ 2,167.76	\$ 328.42	\$ 2,496.18
	360	14	106%	\$41.46	\$43.12	\$44.85	\$46.42	\$48.04	\$49.48	26%			\$ -	\$ -	\$ -	\$ -	
	371 - 410	15	106%	\$43.95	\$45.71	\$47.54	\$49.20	\$50.92	\$52.45	26%			\$ -	\$ -	\$ -	\$ -	
	411 - 450	16	106%	\$46.59	\$48.45	\$50.39	\$52.15	\$53.98	\$55.60	26%			\$ -	\$ -	\$ -	\$ -	
	451 - 490	17	106%	\$49.38	\$51.36	\$53.41	\$55.28	\$57.22	\$58.94	26%			\$ -	\$ -	\$ -	\$ -	
	500	18	106%	\$52.35	\$54.44	\$56.62	\$58.60	\$60.65	\$62.47	26%			\$ -	\$ -	\$ -	\$ -	
	550	19	106%	\$55.49	\$57.71	\$60.02	\$62.12	\$64.29	\$66.22	26%			\$ -	\$ -	\$ -	\$ -	
Cashier (Seasonal)				\$12.00	\$12.25	\$12.50	\$12.75						\$12.00-12.75				
All Refuse/Recycling Workers (PT)				\$11.39									\$ -	\$ 11.39			
Lifeguard (Seasonal)				\$13.00	\$13.50	\$14.00							\$ -	\$ 13.00-14.00			
LifeGuard and WSI (Seasonal)				\$14.00	\$14.50	\$15.00							\$ -	\$ 14.00-15.00			
Parks (Seasonal)				\$15.00	\$15.50	\$16.00	\$16.50	\$17.00					\$ -	\$ 15.00-16.54			
Head Lifeguard and WSI (Seasonal)				\$15.00	\$15.50	\$16.00	\$16.50	\$17.00					\$ -	\$ 15.00-17.00			
Liquor Store Bartender and Retail Clerk (PT)				\$13.50									\$ -	\$ 13.50			
													\$ -	\$ 12.60			
													\$ -	\$ 45.43			
													\$ -	\$ 53.00			
													\$ -	\$ 54.44			
													\$ -	\$ 55.49			
													\$ -	\$ 1.44	\$ 1,499.42	\$ 287.14	\$ 1,786.55
													\$ -	\$ 10.06	\$ 10,451.05	\$ 1,584.85	\$ 12,045.90
													\$ -	\$ 18,411.04	\$ 2,849.25	\$ 21,260.28	

City Admin Proposed
 on dependent on Council strategy on where the City would like to be in the market

City of Le Center
Compensation Market Analysis

May 14, 2024

Job Title	Client Min *		Client Max *		Client Actual		Proposed Min		Proposed Max		Bench MIN		Bench Max		Bench Actual		Current Min		Current Max		Current Actual		Proposed Min		Proposed Max	
	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
City Office Assistant	\$ 23.86	\$ 23.86	\$ 23.86	\$ 23.86	\$ 23.86	\$ 23.86	\$ 24.16	\$ 30.44	\$ 23.35	\$ 30.39	\$ 26.41	\$ 30.39	\$ 26.41	\$ 26.41	\$ 26.41	\$ 26.41	\$ 26.41	102%	79%	90%	103%	100%	103%	100%	100%	100%
City Deputy Clerk	\$ 32.31	\$ 32.31	\$ 32.31	\$ 32.31	\$ 32.31	\$ 32.31	\$ 29.23	\$ 36.83	\$ 26.98	\$ 36.16	\$ 28.91	\$ 36.16	\$ 28.91	\$ 28.91	\$ 28.91	\$ 28.91	\$ 28.91	120%	89%	112%	108%	102%	108%	102%	102%	102%
Liquor Store Manager	\$ 28.67	\$ 28.67	\$ 28.67	\$ 28.67	\$ 28.67	\$ 28.67	\$ 30.98	\$ 39.04	\$ 30.57	\$ 39.00	\$ 33.38	\$ 39.00	\$ 33.38	\$ 33.38	\$ 33.38	\$ 33.38	\$ 33.38	94%	74%	86%	101%	100%	101%	100%	100%	100%
General Public Works Maintenance	\$ 29.40	\$ 35.34	\$ 32.37	\$ 32.37	\$ 32.37	\$ 32.37	\$ 26.57	\$ 33.48	\$ 26.72	\$ 34.69	\$ 28.02	\$ 34.69	\$ 28.02	\$ 28.02	\$ 28.02	\$ 28.02	\$ 28.02	110%	102%	116%	99%	97%	99%	97%	97%	97%
Head Water/ Wastewater Operator	\$ 38.52	\$ 38.52	\$ 38.52	\$ 38.52	\$ 38.52	\$ 38.52	\$ 32.84	\$ 41.38	\$ 30.57	\$ 41.35	\$ 38.02	\$ 41.35	\$ 38.02	\$ 38.02	\$ 38.02	\$ 38.02	\$ 38.02	125%	93%	101%	107%	100%	107%	100%	100%	100%
Patrol Officer	\$ 31.50	\$ 40.50	\$ 33.00	\$ 33.00	\$ 33.00	\$ 33.00	\$ 31.50	\$ 40.50	\$ 32.28	\$ 40.60	\$ 34.93	\$ 40.60	\$ 34.93	\$ 34.93	\$ 34.93	\$ 34.93	\$ 34.93	98%	100%	94%	98%	100%	98%	100%	100%	100%
Police Sergeant	\$ 36.50	\$ 45.50	\$ 36.50	\$ 36.50	\$ 36.50	\$ 36.50	\$ 41.46	\$ 45.50	\$ 39.86	\$ 48.72	\$ 41.83	\$ 48.72	\$ 41.83	\$ 41.83	\$ 41.83	\$ 41.83	\$ 41.83	92%	93%	87%	92%	93%	92%	93%	93%	93%
Public Works Superintendent	\$ 39.38	\$ 39.38	\$ 39.38	\$ 39.38	\$ 39.38	\$ 39.38	\$ 41.46	\$ 52.24	\$ 38.67	\$ 49.74	\$ 41.24	\$ 49.74	\$ 41.24	\$ 41.24	\$ 41.24	\$ 41.24	\$ 41.24	102%	79%	95%	107%	105%	107%	105%	105%	105%
Chief of Police	\$ 53.00	\$ 53.00	\$ 53.00	\$ 53.00	\$ 53.00	\$ 53.00	\$ 52.35	\$ 65.95	\$ 49.41	\$ 63.54	\$ 54.47	\$ 63.54	\$ 54.47	\$ 54.47	\$ 54.47	\$ 54.47	\$ 54.47	107%	83%	97%	106%	104%	106%	104%	104%	104%
Administrator	\$ 45.43	\$ 45.43	\$ 45.43	\$ 45.43	\$ 45.43	\$ 45.43	\$ 55.49	\$ 69.91	\$ 55.59	\$ 70.95	\$ 63.23	\$ 70.95	\$ 63.23	\$ 63.23	\$ 63.23	\$ 63.23	\$ 63.23	82%	64%	72%	100%	99%	100%	99%	99%	99%
Averages																		103%	86%	95%	102%	102%	102%	102%	102%	100%

* Client Min and Max are actual current rates since no salary range is established

Union pay scale

The following Proposed Analysis reflects a new salary table structure with a starting wage of \$15.00.

**CITY OF LE CENTER
RESOLUTION NO. 2024M**

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE
MINNESOTA DEPARTMENT OF HEALTH**

WHEREAS, the Minnesota Department of Health provides grant funding to political subdivisions for the purposes of improving and protecting drinking water; and

WHEREAS, the City of Le Center has submitted an application for the Grant; and

WHEREAS, the City has been notified that it has been awarded \$10,000 from the Drinking Water Protection Program to complete the project of sealing an unused and abandoned municipal well; and

WHEREAS, the city council has determined that it is in the best interests of the City to accept the funding and proceed with the project subject to the terms and conditions of the Grant.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
LE CENTER, MINNESOTA AS FOLLOWS:**

- 1) The City accepts the funding to complete the project of sealing the unused and abandoned municipal well.
- 2) City Administrator Dan Evans is hereby appointed as the City's Authorizing Agent related to the Grant and the project.
- 3) The Authorizing Agent is granted the authority to commit the City to any terms and conditions required to accept the Grant.
- 4) The Authorizing Agent is granted the authority and directed to execute any documents necessary to accept the Funding.
- 5) The Authorizing Agent shall serve as the City's official liaison with the entity issuing the Grant.
- 6) The Authorizing Agent is granted the authority to direct City staff in matters related to accepting the Grant and completing the project.

Adopted by the City Council of Le Center, Minnesota this 14th day of May 2024.

Christian Harmeyer, Mayor

Attest:

Dan Evans, City Administrator

**CITY OF LE CENTER
ORDINANCE NO. 2024-2**

AN ORDINANCE REPEALING ORDINANCE 2014-4 IN ITS ENTIRETY AND REPLACING IT WITH THE FOLLOWING: AN ORDINANCE GRANTING TO MIDCONTINENT COMMUNICATIONS, A SOUTH DAKOTA GENERAL PARTNERSHIP, THE NON-EXCLUSIVE RIGHT TO ERECT, MAINTAIN AND OPERATE IN, UNDER, OVER, ALONG AND ACROSS THE PRESENT AND FUTURE STREETS, LANES, AVENUES, SIDEWALKS, ALLEYS, BRIDGES, HIGHWAYS, EASEMENTS DEDICATED FOR COMPATIBLE USES AND OTHER PUBLIC PLACES IN THE CITY OF LE CENTER, MINNESOTA AND THE SUBSEQUENT ADDITIONS THERETO, TOWERS, POLES, LINES, CABLES, WIRES, MANHOLES, AND ALL OTHER FIXTURES AND EQUIPMENT NECESSARY FOR THE MAINTENANCE AND OPERATION IN THE CITY OF A CABLE TELEVISION SYSTEM, FOR THE PURPOSE OR TRANSMISSION AND DISTRIBUTION OF AUDIO, VISUAL, ELECTRONIC AND ELECTRICAL SIGNALS, AND OTHER ELECTRONIC IMPULSES IN ORDER TO FURNISH TELEVISION AND RADIO PROGRAMS AND VARIOUS OTHER COMMUNICATION SERVICES TO THE PUBLIC, FOR A PERIOD OF TEN (10) YEARS REGULATING THE SAME, AND PROVIDING FOR COMPENSATION TO THE CITY.

BE IT ORDAINED by the City Council of the City of Le Center (“Franchising Authority”) that the City of Le Center Ordinances be modified to read as follows,

SECTION I - TITLE

This Ordinance shall be known and may be cited as the "Midcontinent Cable Television Ordinance," and is sometimes referred to as the "franchise."

SECTION II - DEFINITIONS

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meaning given herein, when not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular include the plural number, The word "shall" is always mandatory and not merely directory,

1. "Basic Cable Service" means the service tier which includes the retransmission of local television broadcast signals.
2. "City" is the City of Le Center, Minnesota.
3. "Council" or “City Council” is the City Council of the City of Le Center,

Minnesota.

4. "Cable Television System" or "Cable System" is a system utilizing certain electronic and other components which deliver to subscribing members of the public various video or communications services.
5. "Cable Television Reception Service" means the delivery by the Grantee to television receivers or any other suitable type of electronic terminal or receiver of the electronic signals and other communications services carried over said system including VDSL services.
6. "FCC" shall mean Federal Communications Commission.
7. "Person" is any person, firm, partnership, association, corporation or organization of any kind and any other legally recognized entity.
8. "Grantee" is Midcontinent Communications ("Midcontinent") or anyone who succeeds Midcontinent in accordance with the revisions of this Ordinance.
9. "Subscribers" are those persons to receive cable television reception services furnished under this ordinance by Grantee.

SECTION III - GRANT OF NON-EXCLUSIVE AUTHORITY

There is hereby granted by the City to the Grantee, and to its successors, assigns or designees, the non-exclusive right to erect, maintain and operate in, under, over, along, across and upon the present and future streets, lanes, avenues, sidewalks, alleys, bridges, highways, easements dedicated for compatible uses and other public places in the City of City of Le Center, Minnesota, and subsequent additions thereto; towers, poles, lines, cables, wires, manholes, and all other fixtures and equipment necessary for the maintenance and operation in the City of a cable television system, for the purpose of transmission and distribution of audio, visual, electronic and electric impulses in order to furnish television and radio programs and various other communications services to the public for a period of ten (10) years, commencing from and after the effective date of this Ordinance.

SECTION IV - COMPLIANCE WITH APPLICABLE LAWS AND ORDINANCES

The Grantee shall, during the term hereof, except in those areas which have been preempted by the Acts, Laws, and regulations of the Government of the United States, be subject to all lawful exercise of the regulating and police powers of the City.

SECTION V - TERRITORIAL AREA INVOLVED

1. This Ordinance relates to the present territorial limits of the City and to any area annexed thereto during the term of this Ordinance.

2. Grantee may, but shall not be required to, serve areas or individual homes adjoining, but outside the City limits and that may be served from its existing facilities. Grantee may negotiate directly with such customers the amount to be charged for the bringing of the service to the customer.
3. Services provided by the Grantee under this franchise shall be made available to all points within the Service Area during the term of this franchise under the following conditions:
 - a. Whenever the Grantee shall receive a request for service from at least 30 residences within 1,320 cable-bearing strand feet (one-quarter mile) of its trunk or distribution cable, it shall extend the Cable System to such Subscribers at no cost to said Subscribers for the extension, other than the usual connection fees for all Subscribers, provided that such Cable System extension is technically feasible and provided such an extension will not adversely affect the operation, financial condition, or market development of the Cable System or as provided for under subsection B, below.
 - b. No Subscriber shall be refused service arbitrarily. However, for unusual circumstances, such as Subscriber's request to locate his cable drop underground in an area where other installations is done in an aerial manner or a distance of greater than 200 feet from the distribution cable to the connection of service to Subscriber, or a density of less than 30 residences per 1,320 cable-bearing strand feet (one-quarter mile) of trunk or distribution cable, service may be made available on the basis of a capital contribution in aid of construction, including cost of materials, labor, and access to easements. For the purpose of determining the amount of capital contribution in aid of construction to be borne by the Grantee and Subscribers in an area in which service may be expanded, the Grantee will contribute an amount equal to the construction and other costs per mile, multiplied by a fraction whose numerator equals the actual number of residences per 1,320 cable-bearing strand feet of its trunks or distribution cable, and whose denominator equals 30 residences.
 - c. Subscribers who request service hereunder may bear the remainder of the construction and other cost on a pro rata basis. The Grantee may require that the payment of the capital contribution in aid of construction to be borne by such potential Subscribers be paid in advance.

SECTION VI - TECHNICAL STANDARDS

Grantee shall be governed by technical standards established by the FCC.

SECTION VII - OPERATION AND MAINTENANCE OF SYSTEM

1. Grantee shall render efficient service, make repairs promptly and interrupt service only for good cause and for the shortest possible time. Such interruption, insofar as possible, shall be preceded by notice and shall occur during minimal use of the system.
2. All service requests and complaints should generally be responded to within twenty-four (24) hours of receipt.

SECTION VIII - SAFETY REQUIREMENTS

The Grantee shall, at all times, employ ordinary care and shall use and maintain commonly accepted methods and devices for preventing failures and accidents which are likely to cause damages, injuries, or nuisances to the public.

SECTION IX - BUILD-OUT - NEW DEVELOPMENTS

The City shall agree to amend this franchise, upon application of the Grantee, when necessary to enable the Grantee to take advantage of any developments in the field of transmission of television and radio signals which will afford it an opportunity to more effectively, efficiently, or economically serve its customers. Provided, however, that this section shall not be construed to require the City to make any amendment or to prohibit it from unilaterally changing its policy stated herein.

With regards to buildouts for new developments:

- (a) Subject to the line extension provisions of SECTION V, Grantee shall extend cable service to all areas of the City with a density of 30 homes per mile at no cost for cable system extension other than the standard installation fees charged to all subscribers, and in accordance with its franchise and consistent with the rules and guidelines of the FCC.
- (b) In cases of new construction or property development where utilities are to be placed underground, the developer or property owner shall give all Grantees at least 14 days' written notice to Grantees of the construction or development, and of the particular date on which open trenching will be available for Grantee's installation of conduit and/or cable. A Grantee shall provide specifications as needed for trenching.
- (c) Should the Grantee determine that line extension is economically unfeasible, the Grantee and the developer agree to negotiate in good faith toward an equitable agreement. If the Grantee and the developer arrive at impasse, disputes over the extension shall be mediated by the City Council 30 days after receipt of written request by either party.

SECTION X - LIMITATIONS ON RIGHTS GRANTED

1. All transmission and distribution structures, lines, and equipment erected by the Grantee within the City shall be so located as to cause minimum interference with the proper use of streets, alleys and other public ways and places, and to cause minimum interference with the rights and reasonable convenience of property owners who adjoin any of the said streets, alleys or other public ways and places, and said poles or towers shall be removed by Grantee whenever the City reasonably finds that the same restricts or obstructs the operation or location of any future streets or public places in the City Le Center, Minnesota.
2. All transmission and distribution structures, lines and equipment erected by the Grantee within the City shall be located, erected, and maintained so as not to endanger or interfere with the lives of persons, or to interfere with any installations of the City or of a public utility serving the City, or to interfere with new improvements the City may deem proper to make.
3. In the maintenance and operation of their television transmission and distribution system in the streets, alleys, and other public places, and in the course of any new construction or addition to their facilities, Grantee shall proceed so as to cause the least possible inconvenience to the general public: any opening or obstruction in the streets or other public places made by Grantee in the course of its operations shall be guarded and protected at all times by the placement of adequate barriers, fences, or boarding's, the bounds of which, during periods of dusk and darkness, shall be clearly designated by warning indicators.
4. All work in any way necessitated by the business of Grantee which may involve the opening, breaking up or tearing up of a portion of a street, sidewalk, or other part of any City-owned or City-controlled property shall at the option of the City be done by the City at the expense of Grantee. In the event the City does not exercise its option, in case of disturbance of any street, sidewalk, alley, public way, or paved area, the Grantee shall at its own expense and in a manner approved by the City, replace and restore such street, sidewalk, alley, public walk, or paved area in as good as condition as before the work involving such disturbance was done. Grantee shall not be required to pay a fee for street openings.
5. If at any time during the period of this Ordinance the City shall lawfully elect to alter or change the grade of any street, sidewalk, alley, or other public way, the Grantee, upon reasonable notice by the City, shall remove, relay, and relocate its poles, wires, cables, underground conduits, manholes and other fixtures at its own expense.
6. All installations of equipment shall be in accordance with good engineering practices, and of sufficient height to comply with all existing City regulations, ordinances and state laws so as not to interfere in any manner with the right of the public or individual property owner, and any equipment in a public way or

public place shall not interfere with the usual travel on such public way or usual use of such public place by the public and, during the construction, repair or removal thereof, shall not unduly obstruct or impede traffic.

7. The Grantee shall, on the request of any person holding a building moving permit issued by the City or any person who wishes to remove trees or structures from their property, temporarily raise or lower its wires to permit the moving of buildings or tree removal. The expense of such temporary or raising or lowering of wires shall be paid by the person requesting the same, and the Grantee shall have the authority to require such payment in advance. The Grantee shall be given not less than fourteen (14) days advance notice to arrange for such temporary wire changes.
8. The Grantee shall have the authority to trim trees that are overhanging the streets, alleys, sidewalks and public ways and places of the City so as to prevent the branches of such trees from coming in contact with the wires and cables of the Grantee, except that at the option of the City, such trimming may be done by it or under its supervision and direction at the expense of the Grantee, provided that Grantee has been first notified to perform such trimming and has unreasonably refused to do so. Trimming shall be done in accordance with any city requirements regarding such trimming.
9. In all sections of the City where the City designates an area where all presently above ground services are to be placed underground, the Grantee shall place its wires underground on the same time schedule on the same conditions that are applicable to the providers of other above ground services in the designated areas.
10. The Grantee shall not allow its cable or other operations to interfere with television receptions of persons not served by the Grantee.
11. Grantee shall, at its expense, protect, support, temporarily disconnect, relocate on the same street, alley or public place, or remove from the street, alley or public place, any property of Grantee when required by the City by reason of traffic conditions, public safety, street vacation, freeway and street construction, change or establishment of the street grade, installation of sewers, drains, water pipes, power lines, signal lines, and tracks or any other types of structures or improvements by governmental agencies when acting in a governmental or proprietary capacity, or other structure of public improvement; provided, however, that Grantee shall in all cases have the privilege to abandon any property of Grantee in place as hereinafter provided.
12. In the event that the use of any part of the system is discontinued for any reason for a continuous period of twelve (12) months, or in the event such system or property has been installed in any street or public place without complying with

the requirements of this Ordinance, or the rights granted hereunder have been terminated, canceled or have expired, Grantee shall, subject to the rights of the City to acquire or transfer the system as specified in Section XIV promptly remove all above ground facilities, wires, etc. from the streets and public places other than any which the City may permit to be abandoned in place. In the event of such removal, Grantee shall promptly restore the street or other area from which said property has been removed to a condition satisfactory to the City.

13. Any property of Grantee to be abandoned in place shall be abandoned in such a manner as the City may prescribe. Upon permanent abandonment of the property of Grantee in place, it shall submit to the City an instrument to be approved by the City, transferring to the City the ownership of such property.

SECTION XI- OWNERSHIP AND REMOVAL OF FACILITIES

Except as otherwise agreed in writing at the time of installation, all cable and passive equipment for cable television reception service installed by Grantee at a subscriber's location shall remain the property of Grantee and Grantee shall have the right to remove said cable and equipment. Grantee shall have the right, at any time, to disclaim any further ownership rights to the interior wiring and the subscriber. Once such a notice is given, the interior wiring and any equipment or fitting specified in the notice shall become the property of the subscriber without any payment obligations on the part of the subscriber. Provided, however, the Grantee shall have the right, when it is providing service to the premises, to use said interior wiring and specified equipment without charge.

SECTION XII - ASSIGNMENT OF ORDINANCE

The Grantee shall not assign rights obtained under this Ordinance to another person without prior approval of the City Council, which approval shall not be unreasonably withheld. This provision shall not apply to assignment of rights to a parent, subsidiary, or affiliate of the Grantee.

SECTION XIII - DURATION AND RENEWAL OF ORDINANCE

The rights granted to the Grantee herein shall, except as provided in this Section, terminate ten (10) years from the effective date of this Ordinance which Ordinance shall be subject to renewal pursuant to the provisions of the Cable Communications Policy Act of 1984, as amended, applicable to new ordinances that are in the nature of a franchise. Pending final completion of renewal proceedings, the Ordinance shall remain in effect even if the original ten (10) year term has expired.

If this Ordinance is not renewed, or if it is revoked for cause by the City, the transfer of Grantee's system shall be governed by Section 627 of the Cable Communications Policy Act of 1984, as amended.

SECTION XIV - ERECTION, REMOVAL AND COMMON USE OF POLES

1. There is hereby granted to the extent that the City is authorized to so do, the right and authority to Grantee to lease, rent, or in any other manner obtain the use of towers, poles, lines, cables, and other equipment and facilities from the City and all other holders of public licenses and franchises within the corporate limits of the City, to use such towers, poles, lines, cables and other equipment and facilities, subject to all existing and future ordinances and regulations of the City.

It is the stated intention of the City that all other holders of public licenses and franchises within the corporate limits of the City shall cooperate with Grantee to allow Grantee's joint usage of their poles and pole-line facilities whenever possible or wherever such usage does not interfere with the normal operation of said poles and pole-lines so that a number of new or additional poles constructed by Grantee within the City may be minimized. The annual rental for the use of City poles shall be set by the Council by resolution and separate agreement.

2. No poles or other wire-holding structures shall be erected by the Grantee without prior approval of the City with regard to location, height, type or any other pertinent aspect, which approval shall not be unreasonably withheld. However, no locations of any pole or wire-holding structure of the Grantee shall be a vested interest and such poles or structures shall be removed or modified by the Grantee at its own expense whenever the City Council or its designated representative determines that the public convenience would be enhanced thereby.
3. Grantee shall grant to the City, free of expense, joint use of any and all poles owned by it for any proper municipal purpose acceptable to Grantee, insofar as it may be done without interfering with the free use and enjoyment of Grantee's own wires and fixtures, and the City shall hold Grantee harmless from any and all actions, causes of actions and damages caused by the placing of the City's wires or appurtenances upon the poles of the Grantee. Proper regard shall be given to all existing safety rules covering construction and maintenance in effect at the time of construction. If, in accommodating the City's joint use of their poles, Grantee is required to change or replace poles or install new poles, the City shall compensate for such additional expense.
4. Where a public utility serving the City desired to make use of poles or other wire-holding structures of the Grantee but agreement therefore with the Grantee cannot be reached, the Council may require the Grantee to permit such use for such consideration as is just and reasonable and upon such terms as the Council determines the use would enhance the public convenience and would not unduly interfere with the Grantee's operations.

SECTION XV -RATES

1. Grantee shall at all times maintain a publicly accessible website with schedules

setting forth rates and charges to be made to subscribers for basic cable service, including installation charges.

2. During the term hereof, and if required by the FCC, Grantee shall comply with the rate regulations of the Federal Communications Commission.
3. The monthly rate set forth in the schedule filed pursuant to subsection 1 above shall be payable in advance.
4. The Grantee shall not discriminate in rates between customers of the same category except to the extent permitted by the Cable Communications Policy Act of 1984, as amended, if applicable and Federal Communications Commission regulations.

SECTION XVI - PAYMENT TO THE CITY

- (a) Grantee will pay Franchising Authority a monthly franchise fee in the amount of five (5%) percent of Grantee's Gross Revenues.
- (b) The franchise fee shall be payable monthly, together with a brief report showing the basis for the computation.
- (c) The period of limitation for recovery of any franchise fee payable hereunder shall be three (3) years from the date on which payment by Grantee is due.

"Gross Receipts" shall consist of those revenues derived from the monthly service charges paid by the subscribers for basic cable service. Gross receipts shall not include revenues received as installation charges, and fees for reconnections, inspections, repairs or modifications of any installation, all state and federal taxes relating thereto, and pay services.

Notwithstanding the annual gross receipts fee or tax payable hereunder, if the Grantee is legally obligated to collect or pay any sales tax or other taxes, the Grantee shall have the right to charge the subscribers an additional amount equal to such tax.

SECTION XVIII - PUBLIC, EDUCATIONAL AND GOVERNMENTAL ACCESS CHANNELS

If requested, the Grantee shall allocate one channel to the City as a public, educational, or governmental access channel. Until such time as the city files a written request with Grantee for full-time use of the channel, Grantee shall have the right to use that portion of the channel capacity that is not being used by the City. Grantee shall have a reasonable period of time after notification to vacate its use of the channel.

SECTION XIX - EMERGENCY USE OF FACILITIES

In the case of any emergency or disaster, the Grantee shall, upon request of the Council, make available its facilities to the City for emergency use during the emergency or disaster.

SECTION XX - MISCELLANEOUS

Grantee's legal, financial, technical, and other qualifications, and the adequacy and feasibility of its construction arrangements, if any, have been approved by the Council after consideration in a full public proceeding affording due process to all interested parties.

SECTION XXI - MODIFICATION OF OBLIGATIONS

In addition to any other remedies provided by law or regulation, Grantee's obligations under this Ordinance may be modified, at its request, in accordance with Section 625 of Cable Communications

Policy Act of 1984 as it now exists, or as hereafter amended, replaced, or superseded by other Act of Congress.

SECTION XXII - LIABILITY AND INDEMNIFICATION

Grantee shall, at all times, keep in effect the following types of insurance coverage:

1. Worker's Compensation upon its employees engaged in any maimer in the installation or servicing of its plant and equipment within the City.
2. Property Damage Liability insurance to the extent of one million dollars (\$1,000,000) as to each occurrence and five million dollars (\$5,000,000) aggregate, and personal injury liability insurance to the extent of one million dollars (\$1,000,000) as to each occurrence and five million dollars (\$5,000,000) aggregate.
3. The Grantee agrees to indemnify, save, and hold harmless, and defend the City, its officers, boards, and employees, from and against any liability for damages and for any liability or claims resulting from property damage or bodily injury (including accidental death}, which arise out of the Grantee's construction, operation, or maintenance of its cable system, including, but not limited to, reasonable attorney's fees and costs.

These damages or penalties shall include, but shall not be limited to, damages arising out of copyright, infringements, and all other damages arising out of the installation, operation, or maintenance of the cable television system authorized herein, whether or not any act or omission complained of is authorized, allowed, or prohibited by this ordinance.

SECTION XXIII – SEVERABILITY

If any Section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for

any reason, held invalid or unconstitutional by any court of competent jurisdiction, or is superseded or preempted by FCC regulation, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Dated this __ day of _____, 2024.

CITY OF LE CENTER, MINNESOTA

BY: _____

Name: _____

Title: _____

ATTEST:

BY: _____
_____, Finance Officer

_____, President

(SEAL)

MIDCONTINENT COMMUNICATIONS

By: _____

Its: _____
Midcontinent Communications Investor, LLC
Managing Partner of Midcontinent Communications

Date: _____

City of Le Center, Minnesota

Social Media Policy

Purpose

Social networking in government serves two primary functions: to communicate and deliver messages directly to citizens and to encourage citizen involvement, interaction, and feedback. Information, which is distributed via social networking must be accurate, consistent, and timely and meet the information needs of the City's intended audience. Social media is used for social networking, and this policy seeks to ensure proper administration of the City of Le Centers's social media sites by its representatives.

The City has limited control of social media accounts with third parties (i.e., Facebook, X, Instagram etc.). At the same time, there is a general expectation by the public that this City have a social media presence by which to share information about current city projects and city business. For municipal purposes, the City's social media accounts will be used for incidental, non-vital communication and general information only. It is not the purpose of the city's social media accounts to be a medium for transactions of city business. The one exception is in the case of a natural or man-made disaster, if it is determined by the City that the best means of communicating with the public is through the social media account(s).

The City of Le Center wishes to establish a positive and informative social media presence. City representatives have the responsibility to use the City's social media resources in an efficient, effective, ethical, and lawful manner pursuant to all existing City policies.

Policy

The City of Le Center will determine, at its discretion, how its web-based social media resources will be designed, implemented, and managed as part of its overall communication and information sharing strategy.

City of Le Center social media accounts are considered a City asset and administrator access to these accounts will be securely administered in accordance with the City's Technology Use Policy. The City reserves the right to shut down any of its social media sites or accounts for any reason without notice.

All social media websites created and utilized during the course and scope of an employee's performance of his/her job duties will be identified as belonging to the City of Le Center, including a link to the City's official website. The City of Le Center does not create or maintain social media accounts for its elected officials.

Scope

This policy applies to any existing or proposed social media websites sponsored, established, registered, or authorized by the City of Le Center.

The City does not create, collect, disseminate, or regulate use of any other social media accounts, including the personal accounts of its elected officials and staff. Questions regarding the scope of this policy should be directed to the City Administrator.

Definition

Social media are internet and mobile-based applications, websites, and functions, other than email, for sharing and discussing information, where users can post photos, video, comments, and links to other information to create content on any imaginable topic. This may be referred to as “user-generated content” or “consumer-generated media.”

Social media includes, but is not limited to:

- Social networking sites and apps such as Facebook, LinkedIn, X, and Nextdoor
- Blogs
- Social news sites such as Reddit and BuzzFeed
- Video and photo sharing sites and apps such as YouTube, Instagram, SnapChat, and Flickr
- Wikis, or shared encyclopedias, such as Wikipedia
- An ever-emerging list of new web-based platforms generally regarded as social media or having many of the same functions as those listed above

As used in this policy, “employees and agents” means all City representatives, including its employees and other agents of the city, such as independent contractors or councilmembers.

“Social media manager” means any city employee or agent with administrator access who, when posting or responding to a post, appears to be the City social media account owner.

Rules of Use

City social media managers are responsible for managing City social media accounts or websites.

Departments wishing to have a new social media presence must initially submit a request to the City Administrator in order to ensure social media accounts are kept to a sustainable number and policies are followed. All approved sites will be clearly marked as the City of Le Center site and will be linked with the official City website (www.cityoflecenter.com). No one may establish social media accounts or websites on behalf of the City unless authorized in accordance with this policy.

The City’s social media page must conspicuously display or link to a public notice that informs the public of the purpose of the social media presence and the terms one agrees to in accessing, using, or posting to the City’s social media page.

Administration of all City social media websites will comply with applicable laws, regulations, and policies as well as proper business etiquette.

City social media accounts covered by this policy will not be used by social media managers for private or personal purposes or for the purpose of expressing private or personal views on

personal, political, or policy issues or to express personal views or concerns pertaining to City employment relations matters.

No City social media account may be used by the City or any social media manager to disclose private or confidential information. No social media website should be used to disclose sensitive information; if there is any question as to whether information is private, confidential, or sensitive, contact the City Administrator.

Outside of situations of disaster, no City social media account will be used for transactions of city business. In the event a user initiates a request, application, or question through social media that affects city business or requires another city policy or process to be followed, follow up with that user by phone, email, or other channels. If comments are allowed, in the event of a question of general interest, a response may be given in comments, the initial post may be edited, or a subsequent post may be created to include the information.

City of Le Center's social media managers will not edit any posted comments. However, comments posted by members of the public may be removed if they fall into at least one of the following categories:

- Obscene or pornographic content
- Direct threats to persons or property
- Material asserted to violate the intellectual property of another person
- Private, personal information about a person published without his/her consent
- Information that compromises a public safety security system
- Statutorily private, confidential, or nonpublic data
- Commercial promotions or spam
- Hyperlinks to material that falls into one of the foregoing categories

A member of the public whose comment is removed may appeal the removal of the comment and seek reconsideration of its removal by contacting the City in writing and explaining how the comment does not fall into one of the categories for removal. A written response should be provided as soon as reasonably possible.

A member of the public who disputes the legality of any portion of this policy may dispute the particular portion in writing. The City should acknowledge the claim promptly and, upon consultation of the city attorney, respond to the claim concerning legality of the policy portion as soon as reasonably possible under the circumstances.

Data Ownership and Retention

All communications or messages within social media accounts covered by this policy composed, sent, or received on city or personal equipment are the property of the City and will be subject to the Minnesota Government Data Practices Act. This law classifies certain information as available to the public upon request. As no transactions of city business shall be conducted through social media accounts (outside of disasters), in accordance with the City's records retention schedule, the City shall retain all social media messages only until read.

Approved by the City Council on May 14, 2024

PUBLIC NOTICE

The purpose of the City of Le Center's social media presence is to provide members of the community with information in more places and more ways than were traditionally available. All content of this site is public and is subject to disclosure pursuant to the Minnesota Government Data Practices Act. Please be aware that anything you post may survive deletion, whether by you or others. Do not post sensitive or personally identifiable information, such as social security numbers.

Following or "friending" persons or organizations is not an endorsement by the City and is only intended as a means of broadening communication. The City is not responsible for content found at links to third parties, nor the views or opinions expressed by third-party comments.

Please be advised that comments falling into the following category or categories may be removed:

- Obscene or pornographic content
- Direct threats to persons or property
- Material asserted to violate the intellectual property of another person
- Private, personal information about a person published without his/her consent
- Information that endangers the public by compromising a public safety security system
- Statutorily private, confidential, or nonpublic data
- Commercial promotions or spam
- Hyperlinks to material that falls into at least one of the foregoing categories

Should your comment be removed by the City and you believe it does not fall into one of the above categories, contact the City Administrator in writing to explain how the comment does not fall into one of these categories.

Should you wish to challenge the legality of any portion of this notice or the City's social media policy, you may contact the City Administrator in writing and explain the basis for the challenge in detail.

If you have any other questions about the City of Le Center's social media page, contact the City Administrator at (507) 357-4450

By accessing, using, or posting to this City of Le Center social media page, you acknowledge you have been advised of the foregoing.

Thank you

LE CENTER
MUNICIPAL LIQUOR STORE

April 2024 Sales	\$91,874.07
March Gambling	\$6,671.17
April C and N Sales	\$640.99

Revenue Sources	April 2024	April 2023
Beer	\$19,910.90	\$18,866.46
Off Sale Beer	\$40,579.52	\$38,577.27
Liquor	\$10,193.07	\$10,022.69
Off Sale Liquor	\$19,921.32	\$17,978.19
Wine	\$160.12	\$30.92
Off Sale Wine	\$3,433.69	\$4,031.30
Food, Cigarettes, Ice	\$3,103.82	\$3,191.21
Total	\$97,302.44	\$92,698.04
Increase	\$4,604.40	
Total Revenues	\$111,046.85	(98,876.57)
Increase	\$12,170.28	

April Recap

- Fools in the Alley
- Sohmer Karaoke
- Customer Appreciation

May Events and Updates

- Latino Night
- Live music by Matt McAllister
- Thrift Store Prom Night Saturday, May 18th with DJ Kern Bros
- Sohmer Karaoke Sunday, May 19th at 5pm

Revenues YTD 2024 compared to YTD 2023

- Le Center
 - Population 2,517
 - Off Sale Beer, Liquor and Wine Sales
 - Gain \$3,347.77
- Northfield
 - Population 20,790
 - Off Sale Beer, Liquor and Wine Sales
 - Loss of \$9,005.00
- Mapleton
 - Population 1,710
 - Off Sale Beer, Liquor and Wine Sales
 - Gain \$336.76

Municipal Liquor Store Receipts

	On Sale	Off Sale	Misc	Food	Int./ Fire Dept/ Comm	Total (- sales tax)
Jan-21	13,619	67,984	2,588	795	45	85,031
Feb	17,822	54,258	2,685	884	4515	80,164
March	22,669	62,485	3,539	1466	5205	95,364
April	19,552	65,529	3,880	1236	8252	98,449
May	19,657	78,897	4,901	1229	8615	113,299
June	15,328	75,276	4,563	847	7099	103,113
July	17,186	76,231	4,903	1104	6544	105,968
Aug	15,666	69,051	5,694	945	6903	98,159
Sept	16,136	67,203	3,575	2570	7178	96,662
Oct	22,221	62,746	2,904	1471	7128	96,470
Nov	25,359	57,711	2,144	1481	7819	94,514
Dec	25,670	68,344	3,459	1347	6547	105,367
Jan-22	25,628	53,141	1,362	1680	9956	91,767
Feb	22,668	49,976	1,995	1544	746	76,929
March	26,341	51,728	2,468	1937	17127	99,601
April	24,521	56,262	3,611	1385	7359	93,138
May	17,332	70,238	3,624	1115	5364	97,673
June	19,454	74,576	6,996	1694	6588	109,308
July	19,210	78,718	3,769	2381	5696	109,774
Aug	18,816	72,167	2,185	1279	6099	100,546
Sept.	20,799	70,506	3,523	1366	8872	105,066
Oct	25,619	63,515	4,639	1473	7186	102,433
Nov	25,788	60,431	2,206	1535	6499	96,459
Dec	26,754	74,878	3,525	1809	7874	114,840
Jan-23	27,088	53,867	2,507	1587	6934	91,983
Feb	26,361	55,323	2,211	1424	8744	94,063
March	35,736	58,014	2,594	1710	11728	109,782
April	28,920	60,587	3,356	1437	6295	100,595
May	21,083	76,297	3,572	1472	9529	111,953
June	19,781	77,747	4,674	1442	7966	111,610
July	20,299	79,489	5,614	1480	8031	114,913
Aug	23,025	67,780	4,452	1712	8483	105,452
Sept.	23,874	68,229	11282	1864	10049	115,298
Oct	31,170	68,786	2964	1660	9048	113,628
Nov	29,026	61,503	2335	1941	6919	101,724
Dec	26,440	59,101	3340	1675	7033	97,589
Jan-24	33,355	66,622	3318	2234	11570	117,099
Feb	25,815	50,635	2324	1712	9822	90,308
March	31,849	52,808	2095	1953	7621	96,326

Le Center Police Department Monthly Activity Report April 2024

Traffic Stop = 50

Warning = 37

Citation = 12

DWI = 1

911 = 1

Abandoned Vehicle = 0

Administrative Detail = 0

Agency Assist = 5

Alarm = 1

Animal Complaint = 3

Assault = 0

Assist = 6

Background Check = 0

Burn Complaint = 0

Burglary = 0

Child Custody = 2

Child Protection = 2

Civil Matter = 1

Community Engagement = 1

Compliance Check = 3

Criminal Sexual Conduct = 1

Death Investigation = 1

Directed Patrol = 6

Dispute = 1

Disturbance = 0

Domestic = 1

Driving Complaint = 2

Fight = 0

Firework Complaint = 0

Fire Call Out = 1

Found Property = 1

Fraud = 0

Funeral Escort = 1

Harassment/Threats = 3

Informational = 2

Injury on Duty = 1

Intoxicated Person = 0

Juvenile Problem = 1

Le Center City Ordinance = 1

Lost/Missing Property = 1

Medical = 18

Missing Person = 0

Motor Vehicle Accident = 5

Noise Complaint = 0

Other = 2

Order of Violation = 1

Parking Complaint = 0

Permits = 4

Predatory Offender = 4

Property Damage = 1

Scam Investigation = 0

School Patrol = 4

Security Checks = 0

Solicitor = 0

Suicidal Person = 0

Suspicious Activity/Person/Vehicle = 6

Theft = 1

Traffic Complaint = 0

Trespassing = 0

Vandalism = 3

Void = 0

Violation of No Contact Order = 0

Warrant = 0

Weather Related = 0

Welfare Check = 1

Calls / Incidents= 148

Miles Patrolled= 2,264

Arrests=

Comparison	March 2023	Through March 2024	
Calls / Incidents	221/887	148/598	Overall, -25%
Miles Patrolled	N/A	2,264/44,927	