

**CITY OF LE CENTER  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 09, 2015 - 7:00 PM**

**\*\* MINUTES \*\***

**I. CALL TO ORDER**

Present: Mayor Fredrickson, D. Woelfel, J. Weiers, C. Harmeyer, G. Meidlinger Jr.  
Absent: None

**II. APPROVAL OF MINUTES**

- A) Motion by Woelfel, Seconded by Harmeyer, Minutes from May 12, 2015 Regular Council Meeting be approved. Approved unanimously.
- B) Council changes to Agenda: Move Up: NEW BUS. A) 2014 Audit presentation

**III. APPROVAL OF BILLS TO BE PAID**

Council reviewed the bills to be paid. Motion by Harmeyer, Seconded by Woelfel, to pay the bills listed and due. Approved unanimously.

**\*\* NEW BUSINESS A) 2014 AUDIT PRESENTATION \*\***

City Auditor Joel Stencel presented the 2014 Audit. See Executive Summary handout. Mr. Stencel reported on General Fund, Water, Sewer, Refuse, & Liquor fund revenues & expenses 2014 vs. 2013/ discussed “segregation of duties” material weakness due to size of city staff. Administrator Collins pointed out in the audit where the city General Fund balance had almost doubled; from \$231,900 up to \$448,662. Overall, Stencel said things were definitely improving for the city. Council agreed to table approval of the audit until July council meeting. EideBailly will submit audit to state by June 30.

**IV. REPORTS OF OFFICERS, BOARDS, COMMITTEES, & DEPARTMENTS**

A) E.D.A. Report

Director Collins reported: EDA Board had agreed to sell Industrial Park Block 1, Lot 5 to Maud Borup Company for \$16,000. Councilman Woelfel reported they planned to add on to their current building and add jobs to become a more year-round business. Motion by Harmeyer, Seconded by Meidlinger, to sell the lot to Maud Borup Company for the \$16,000 agreed to price. Approved unanimously.

B) P & Z Report

- 1) Administrator Block presented a Conditional Use Permit request from Maud Borup Company at 435 West Industrial St. for a wind energy tower. Block explained the CUP request, setbacks, etc. that were approved at the P & Z public hearing. Motion by Woelfel, Seconded by Meidlinger, to approve and grant the C.U.P. as written by the P & Z Board. Approved unanimously.

- 2) Block presented to council **Resolution No. 2015D**; a resolution updating and slightly raising the building permit fee schedule to 1997 UBC Fee Scale, and also adding to and slightly raising the Flat Fee Permits & Pricing. After discussion: Motion by Meidlinger, Seconded by Harmeyer, to adopt resolution thereby adopting 1997 UBC Fee Scale and Flat Fee Permits & Pricing, effective July 1<sup>st</sup>. Approved unanimously.
- 3) Update on two residential properties deemed hazardous by the council: Mayor Fredrickson explained how he went to county board meeting to ask county commissioners to abate the back-taxes on the Cordova Ave. property for the city to take over ownership of the property; and try to get them both improved and back on the tax-roll. County commissioners were not in favor of this after county attorney stated they were not allowed to do this for the city.
  - a) After discussion: Motion by Mayor Fredrickson, Seconded by Harmeyer, for city to pay the back-taxes of \$4,883.99 for the Cordova Ave. property to take legal possession. Approved by 4-1 vote, Meidlinger voting No.
  - b) Mayor Fredrickson & Administrator Collins will look thru the budget to find the money to tear the houses down and make the lots ready for sale.

#### C) Municipal Liquor Store

Manager Brad Collins gave the May report: Sales were \$73,800: up \$2,400 from April, down \$700 from May '14. Collins reported: YTD revenues are up, expenses are down/ upcoming events: graduation parties in full swing/ new tap beer is now flowing/ no summer outdoor back-alley bash this year.

#### D) Police Department

Police Chief Pfarr reported on the police activities for month of May: 130 calls @ 2,791 miles patrolled/ total calls down 18%, total miles up 21% for 2015. Pfarr also reported: squad car had NO repairs since last council meeting/ still training for LETG records management; goes online in August.

#### E) Water, Sewer, Streets, Parks

Public Works Supt. Curt Roemhildt reported:

- Water- staff working on Wellhead Protection Plan amendment.
- Sewers- May power outage: used all our generators to run the lift-stations.
- Streets- Park Avenue has been seal-coated by the county. Fiber optic installer was poor and hard to work with; left lots of holes in streets and sidewalks around city.
  - 1) Paint striping parking stalls: council generally agreed to repaint the parking stalls @ downtown parking lot and city hall parking lot; AND to yellow paint 10+ ft. of curb at downtown intersection Minnesota St. & Waterville Ave.
- Parks- due to complaints by residents: Motion by Woelfel, Seconded by Harmeyer, to take the "No Dogs" sign down at North Park. Approved unanimously.

## F) Bolton &amp; Menk Engineering

- 1) Engineer Joel Hawbaker presented to council one bid for sealcoating and edge mill & over-lay of Rolling Hills Drive and Meadow View Lane: \$47,090.65 from Wm Mueller & Sons, which was 50% above the engineer's estimate. Motion by Fredrickson, Seconded by Meidlinger, to reject bid of \$47,090.65 from Wm Mueller & Sons. Approved unan. Motion by Meidlinger, Seconded by Harmeyer, for Hawbaker to re-bid the job for the July council meeting. Approved unan.
- 2) Lexington Avenue project: Administrator Collins wanted to point out the Bolton & Menk timeline needed (4-6 months) for survey data collection & design if this construction project is still possibly planned for 2016 completion.

## G) Pool

Pool Manager Dorothy Dinwiddie reported: pool opened Thurs. June 4 with \$10,000 taken in so far/ WSI Class now ongoing/ Cleveland swim lessons now; Waterville later summer/ problem with foot injuries (30) bleeding caused by the bottom of pool near the rope of 1<sup>st</sup> & 2<sup>nd</sup> pool/ gazeboes are up, look nice with tables & chairs/ looking for ways to secure down the gazeboes/ repainting the fish on the walls/ working with Snap Fitness to get more adults into the pool/ free swimming lessons certificate for TCU Le Center Elementary = \$35.00 fee should come out of the pool donated scholarship money/ handed out statement showing donations & expenses over the years with a balance of \$2,279.00. (Most donated by LC Sportsmen's Club) Administrator Collins suggested the best way to keep track of those donations was just how she was doing it; keep track in a separate ledger since the money was mixed in with all the receipts of the pool and put into the general fund.

## H) County Fair/ Nancy Stauff

Ms. Stauff reported: fair assoc. put in 10 new trees @ fairgrounds/ two handmade, heavy picnic tables stolen from them/ P.A. system at horse corral stolen/ NO birds, fowl, or poultry at the fair this year due to avian bird disease concerns/ nothing new with the Trapper's Association. Events: ranch rodeo, demo derby, monster truck.

**V. PUBLIC FORUM**

There were no petitions, requests, comments, or communications from the public.

**VI. OLD BUSINESS**

- A) Officially consider funding "Village Club 55" group from the 4% interest on the Bowler CD at First National Bank: Motion by Fredrickson, Seconded by Meidlinger, yes pay the group \$333.34 monthly to fund their activities. Approved unanimously.
- B) Administrator Collins informed the council about the water leak above the glass block in the front of the city hall building. The leak was directly over a major electrical outlet that powers the computers in that location; and was ruining the wall. Councilman Woelfel had observed the leak and stated he felt the area needed tuck-pointing done above the glass block area. Collins will contact local masons for a price to fix the situation.

- C) Guardian Inn Motel update: Collins reported no new payments for utility bill or land loan.

**VII. NEW BUSINESS**

- A) 2014 Audit Report: SEE ABOVE.
- B) Mayor Fredrickson appointed Councilmembers Weiers & Harmeyer, Admin. Collins, Deputy Clerk Kopet, & Minnesota Valley Council of Government representative as the hiring committee for the F/T Office Assistant position to replace Tammy Anderson, who had moved on; with a \$13.00 - \$15.00 hiring range.
- C) American Legion request to close off street for bean bag tournament on June 13: Motion by Harmeyer, Seconded by Weiers, to approve the street shut-down. Approved unan.

**VIII. ADMINISTRATION & MISC.**

- A) Mayor Fredrickson noted the next county official's meeting will be held on Thursday, September 24, at 6:30 PM @ Le Center American Legion.

**IX. ADJOURNMENT**

There being no further business; Motion by Harmeyer, Seconded by Woelfel, for Mayor Fredrickson to adjourn the meeting. Approved unanimously. 9:14 pm.