

**CITY OF LE CENTER  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 13, 2017 - 7:00 PM**

**\*\* MINUTES \*\***

**I. CALL TO ORDER**

Present: Mayor Fredrickson, C. Harmeyer, C. Scott, D. Woelfel, J. Weiers  
Absent: None

**II. APPROVAL OF MINUTES**

- A) Motion by Harmeyer, Seconded by Woelfel, Minutes from May 9, 2017 Public Hearing (Liquor Ord.) be approved. Approved unanimously.
- B) Motion by Harmeyer, Seconded by Scott, Minutes from May 9, 2017 Public Hearing (Utilities Water Ord.) be approved. Approved unanimously.
- C) Motion by Weiers, Seconded by Scott, Minutes from May 9, 2017 Regular Council Meeting be approved. Approved unanimously.
- D) Council changes to Agenda: None

**III. APPROVAL OF BILLS TO BE PAID**

Council reviewed the bills to be paid. Liquor Store Manager questioned why we were paying the general contractor so much; when there was so much work left to do. City Administrator Collins reported they were only being paid for work already completed; thus he approved the payment. After more discussion: Motion by Woelfel, Seconded by Harmeyer, to pay the bills listed and due. Approved unanimously.

**IV. REPORTS OF OFFICERS, BOARDS, COMMITTEES, & DEPARTMENTS**

A) E.D.A. Report

Director Collins reported: No meetings/ nothing to report.

B) P & Z Report

Director Corey Block was absent. No report.

C) Municipal Liquor Store

Manager Brad Collins gave the May report: Sales were \$77,966: up \$4,000 from April, and up \$6,700 from May 2016. YTD Revenues up by \$8,500 & YTD Expenses down by \$50,000. May GP margin = 34.82%. Food profit = 31.63%. Collins also reported: May events included several graduation parties & business as usual. June events will include graduation parties, Tippy-cup tourney, and start of some “flash sales” for Off-sale products (giving it a try).

- 1) Building renovation update: new awnings & signs will not be in until after July 4<sup>th</sup>. Old outside signs- can we sell them? We have interested party. Ask Atty Moran about bidding and liability concerns. Try to sell them for approx. \$200.

#### D) Police Department

Police Chief Pfarr reported on the police activities for month of May: 155 calls @ 2,523 miles patrolled/ total calls down 1%, total miles down 12% for 2017. Pfarr reported on June 2<sup>nd</sup> Officer Steffen badly damaged the passenger door of the police SUV when he ran against a fire hydrant as he attempted to respond to a call. Turned into insurance. Should have squad back in one week or so. Pfarr was contacted by TCU School over several break-ins. Pfarr introduced new P/T Officer Tyler Johnson.

#### E) Water, Sewer, Streets, Parks Departments

Public Works Supt. Curt Roemhildt reported:

- WWTP- replaced 3 check valves/ lasted 20 years/ cost of \$11,044.55.
- Streets- watermain break on North Montgomery Ave. is latest ever remembered/ flowers are all up & look good/ street striping is done for now; will come back & do around school area later/ replaced several trees along Minnesota Street/ replaced a concrete slab section on Minnesota St. (county ordered)
- Sewer- CenterPoint Energy has private company surveying & televising private lines around town; to prevent digging thru them at later dates.
- Pool- new shade shelter in baby pool & basketball game in big pool.

#### F) Bolton & Menk Engineering

- 1) Lexington Ave. Project: Engineer Hawbaker reported: project coming in approx. \$20,000 under bid/ project done date is June 30. Presented final punchlist showing mostly grass/ dirt boulevard work left to do by Chard. Tree locations discussed: where to place the trees vs. the under-tile. Council generally agreed they want the trees planted in the boulevard. Discussed how to pay for the trees; generally agreed to add the trees to the project with a change-order thru Chard @ approx. \$10,000 - \$14,000 cost.
- 2) 2017 Mill and Overlay: WW Blacktop hasn't given a firm date yet/ we're going to measure for some extra blacktop on several bad streets.
- 3) Rolling Hills Drive/ standing water in backyards: resident Dave O'Malley was present to ask what could be done to solve this problem? After discussion: Council generally agreed for city staff to bore two holes into the concrete inlet structure; and Dave O'Malley would lay the needed tile to drain the water.

- #### G) County Fair Association: Nancy Stauff reported: changes coming to the old horse barn gates & roof/ master gardeners beautifying their grounds/ working to promote more paper advertising; less radio ads/ this may be the last year having a carnival.

- H) Pool Report- Manager Dinwiddie reported: only open a week; took in \$20,944 so far, about half the total. Cleveland 40 kids and Waterville 40 kids lessons coming up. New “Rules” signs are ordered for both baby pool & big pool/ adjusting lighting to see better in the pool/ one rescue performed so far.

## V. PUBLIC FORUM

Mark Preissing, new TCU School Community Ed Director introduced himself and addressed the council and audience; stressing the need to work together on ideas.

There were no petitions, requests, comments, or communications from the general public.

## VI. OLD BUSINESS

- A) Library update: Administrator Collins updated council on paint, carpet, tile work and Councilman Woelfel updated on the entry doors. See sketch from Inspector Block.
- B) Collins explained the possible refunding of (2) older bonds by Ehlers Financial: approve the resolution now outlining the parameters listed to get the process started/ then adopt the bond resolution at July 11 council meeting/ then receive & consider bids & award the sale on July 12 or later with Mayor and Administrator signing the agreement.
- 1) Motion by Woelfel, Seconded by Scott, to adopt **Resolution No. 2017D**, thereby providing for the sale of \$1,645,000 G.O. Improvement & Water Revenue Refunding Bonds, Series 2017A. Approved unanimously.

## VII. NEW BUSINESS

- A) County Sheriff offer to possibly move the city police dept. office out to the new county Justice Center for a city cost of approx. \$1.2M: much discussion/ what does city hall have to offer vs. relocating out there? Police Chief Pfarr stated there were many unknowns to moving out there; what did the \$1.2M include? Collins added that office staff may spend a lot of their day needlessly driving between the two offices. Council generally agreed: Thank You for the offer, but we are not interested or able at this time.
- B) Administrator Collins reported on the deficiencies of the old firemen’s meeting room at the back end of city hall: roof, carpet, leaks, ceiling tile, door, & mold. After discussion, Council generally agreed: fix the hazards for now so it can be used/ discuss at the upcoming budget meeting= possibly piggyback with the Library entry door work.

## VIII. ADMINISTRATION & MISC.

- A) Administrator Collins asked for permission to close city hall offices on July 3 over the long weekend as most staff would be gone. Council generally agreed: yes as long as all staff uses a vacation day to be gone or goes unpaid.
- B) Collins presented two special event permit requests from American Legion to close down Park Avenue: July 15 and July 29. Motion by Harmeyer, Seconded by Weiers, to allow both event permit requests. Approved unanimously.

- C) Collins reported that American Legion had requested either two handicap parking spaces OR an “unloading zone” OR a combination of the two in front of their building on Park Avenue. Council only think about it for now; table until July council meeting when Legion officers will be present to make formal request.

## **IX. ADJOURNMENT**

There being no further business; Motion by Harmeyer, Seconded by Weiers, for Mayor Fredrickson to adjourn the meeting. Approved unanimously. 8:47 PM.

Chris L. Collins, Administrator, City of Le Center, MN