

**CITY OF LE CENTER
REGULAR COUNCIL MEETING
THURSDAY, NOVEMBER 12, 2020 - 7:00 PM**

**** MINUTES ****

I. CALL TO ORDER

Present: Mayor Fredrickson, C. Harmeyer, N. Hintz, J. Weiers, C. Scott

Absent: None

Staff: C. Collins, C. Roemhildt, B. Pfarr, B. Collins, Atty Moran

II. APPROVAL OF MINUTES

A) Motion by Weiers, Seconded by Scott, Minutes from October 13, 2020 Regular Council Meeting be approved. Approved unanimously.

B) Council changes to Agenda: None

III. APPROVAL OF BILLS TO BE PAID

Council reviewed the bills to be paid. Motion by Hintz, Seconded by Harmeyer, to pay the bills listed and due. Approved unanimously.

IV. REPORTS OF OFFICERS, BOARDS, COMMITTEES, & DEPARTMENTS

A) E.D.A. Report

Director Collins reported: No report.

B) P & Z Report

Director Block absent: No report.

C) Municipal Liquor Store

Manager Brad Collins gave the October report: Sales were \$94,709: up \$6,300 from September, and up \$18,000 from Oct. 2019. YTD Rev. up by \$114,905 & YTD Exp. up by \$168,340. October GP margin = 37.4%. Food GP = 29.81%. Halloween night was pretty decent/ Sundays are really good/ just trying to get ready for the Gov. new changes.

1) Mayor read recommendation from Liquor Committee forwarding Sarah Dircks to be the new Head Bartender at Muni. Ms. Dircks has worked P/T at Muni for 6 months and is very interested in the open fulltime position. Mgr. hoping to start her on Dec. 1 at \$13.50 per hour. After discussion: Motion by Scott, Seconded by Hintz, to hire Sarah Dircks as the new F/T Head Bartender at the Muni. Approved unanimously.

D) Police Department

Chief Pfarr reported on the police activities for month of October: 110 calls @ 3,354 miles patrolled/ total calls down 31%, total miles up 25% for the year. Pfarr reported: recent hire Derek Carlsrud has completed his probation/ Chief Pfarr did his review/ he becomes F/T officer with pay raise. LETG expense going up/ 33 vehicle tickets issued on latest snowfall/ new squad should be here next week.

- 1) Council considered the (BCA) Eyewitness Identification Procedures model policy for the LCPD. After discussion: Motion by Hintz, Seconded by Harmeyer, to approve the policy for the Le Center Police Department. Approved unanimously.

E) Public Works: Water, Sewer, Streets, Parks Departments

Public Works Supt. Curt Roemhildt reported: he would like to recognize employees Bob Krenik & Dan Steinborn for extra work done lately while a colleague was out.

- Sewer- working on the lift station alarms being installed for early detection.
- WWTP- hauled all the bio-solids for the year out to the field in 4 hrs. - went well.
- Garbage- still two truck-loads every week/ junk pickup went really smooth; we should do it next year again. New garbage truck should be here Dec. 1. Will pick up garbage blue bags on Wednesday of Thanksgiving Week.
- Parks- new bleachers for the softball fields in West Park are here and assembled. Flooding of skating rink will start as soon as weather allows.

F) Pool – Dorothy D. (absent)

Motion by Scott, Seconded by Weiers, Yes accept the \$300 check donation from Le Center Sportsmen's Club for the pool with gratitude. Approved unanimously.

G) Bolton & Menk Engineering

- 1) NEW Engineer Adam Jacobs was introduced and reported on 2020 Street Project: asphalt pave final two streets (2 blocks) next week with warmer weather/ concrete work is all done/ boulevard dirt will be filled in/ High pressure gas line issues: no curb on west end of Spors Street for now, NNG will relocate the line within 6 yrs.

V. PUBLIC FORUM

There were no petitions, requests, comments, or communications from the general public. There were no public comments on the preliminary tax levy or total budget.

VI. OLD BUSINESS

- A) Current Covid-19 city policy review: Administrator Collins stated we're good on this.
- B) Covid-19 CARES funds committee report: Mayor Fredrickson updated the council on Covid purchases report. Final \$15,000 will be put towards law enforcement wages.
- C) Mayor Fredrickson announced the final budget "public comment meeting" for Tuesday, December 8, 2020 at 7:00 pm.
- D) Mayor Fredrickson announced the "call or mail comments to" address, phone, whom.

VII. NEW BUSINESS

- A) Special Event Permit for LC Chamber Holly Daze November 28 afternoon events; after council discussion: Motion by Harmeyer, Seconded by Scott, to approve the permit for the Le Center Chamber. Approved unanimously.
- B) Le Center City Council serves as the "Canvassing Board" for the City of Le Center. Final vote totals from the November 3 General Election compiled by the county show Josh Fredrickson re-elected as Mayor and Christian Harmeyer & Collin Scott re-elected as Councilmembers. Therefore: Motion by Scott, Seconded by Hintz, to adopt **Resolution No. 2020N**, thereby approving the final election totals from the November 3 City Election. Approved unanimously.

VIII. ADMINISTRATION & MISC.

- A) Mayor Fredrickson reminded the public that city hall offices would be closed on both Thanksgiving Thursday and Friday, November 26 & 27.

IX. ADJOURNMENT

There being no further business; Motion by Hintz, Seconded by Scott, for Mayor Fredrickson to adjourn the meeting. Approved unanimously. 7:35 PM.

Chris L. Collins, Administrator