

**CITY OF LE CENTER
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 10, 2023 – 7:00 PM
10 W. TYRONE ST. LE CENTER, MN 56057**

*** MINUTES ***

1. CALL TO ORDER

Present: Mayor Christian Harmeyer, Council Members Jennifer Weiers, Dan Steffen, Nathan Hintz, Collin Scott

Absent: None

Staff Present: City Administrator Dan Evans, Public Works Superintendent Dan Steinborn, Liquor Manager Becky Vikla, Police Chief Mitch Overn

Others Present: City Attorney Jason Moran, Building Official/Zoning Administrator Corey Block

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF THE AGENDA

Motion by Weiers, seconded by Scott to approve the agenda as distributed. All in favor, motion carried.

4. CONSENT AGENDA

Motion by Steffen, seconded by Scott to approve the consent agenda items list below. All in favor, motion carried.

A) Approval of Minutes from the Regular Council Meeting held on September 12, 2023

B) Approval of Bills to be Paid

C) Approval of Resolution No. 2023BB A Resolution Accepting Donations to the Ron Germscheid Memorial Park

5. PUBLIC COMMENT

None

6. PRESENTATIONS

Mark Reedstrom and Xac Dinsmore with Computer Technology Solutions (CTS) were there to present a VIP Services package which would allow CTS to fully manage all the city's information technology (IT) needs.

7. REPORTS OF OFFICERS, BOARDS, COMMITTEES, & DEPARTMENTS

A) E.D.A. Report – Evans advised no report.

B) P & Z Report - Block advised he is working on a rezone and alley vacation request. Block and Evans are working with the Council of Governments on an order of operation for the request as they are tied to one another.

- C) Liquor Store Report - Vikla stated that September 2023 sales were \$111,912 September sales in 2022 were \$96,791. Sales were up \$15,121 from 2022. August gambling proceeds were \$10,049. September recap: Live music by Sohmer, New TV and the BIG 10 network, 75th Anniversary Party.
- D) Police Report – Overn provided the report on the police activities for the month of September. Calls / incidents handled 188, miles patrolled 2,901, 2 arrest, miles patrolled are up 23% and call / incidents are up 25%. Overn indicated that he is working on several ordinance violations for nuisance properties. Overn said he is continuing to have major computer issues that make the job very challenging.
- E) Public Works Report - Steinborn reported the following:
- Annual bio solids were hauled to the city owned 80-acre site.
 - The smart cover level monitoring system has arrived for the manhole at Cordova Ave and Washington Street. Staff will be working on getting it installed.
 - Their Well started the well sealing process. A ¾” cable was located at 120’ in the drilling process and needed to be removed. At 290’ the drill got stuck and needed to be jacked out of the bore hole. The Minnesota Department of Health and staff will be working towards a plan on sealing up the well. Their well is apprehensive on going back into the bore hole in fear of having to cut and lose their tooling. Total depth to seal the well needs to be 302’.
- F) Le Sueur Co. Commissioner Updates – Dave Preisler was not present.

8. OLD BUSINESS

- A) Motion by Scott, seconded by Hintz to approve Resolution No. 2023CC A Resolution Approving Membership to the Minnesota Association of Small Cities. All in favor, motion carried.

9. NEW BUSINESS

- A) Motion by Steffen, seconded by Scott to approve the transition to VIP Services with Computer Technology Solutions. All in favor, motion carried.
- B) Evans discussed the Earned Sick and Safe Time (ESST) requirements for January 2024. This program was signed into law at the last legislative session and is a requirement for the city. Evans went over eligible uses, what is defined and a family member, who is eligible, how much time an employee can earn and accrual methods. Evans is currently working with the Council of Governments on developing a policy for ESST that will be brought to the council at a future meeting.
- C) Evans advised that he had a recent rating call with Moody’s Investor Services and the credit opinion went from an A3 to A2 credit rating.

10. ADMINISTRATION & MISC.

A) Evans advised that the Minnesota Council of Governments will begin a compensation study for the city. They will review job descriptions, rate each position with a point value and construct a pay grade scale.

B) Le Sueur County Officials Meeting October 25, 2023, 6:30 p.m. location TBD.

11. ADJOURNMENT

There being no further business; Motion by Steffen, Seconded by Scott, for Mayor Harmeyer to adjourn the meeting at 7:54 p.m. All in favor, motion carried.

Dan Evans, Administrator